

DAKSHIN HARYANA BIJLI VITRAN NIGAM

Instruction No.46/MON/2010

From

The DGM/Monitoring,
DHBVN, Hisar

To

All CEs (OP)/S.E./(OP)/XENs (OP)/SDOs(OP)
JEs-I Incharge in DHBVN.

Memo No:Ch- /MON-260 Dated: 2010

Subject: Detection of theft.

The line/AT&C losses in the Nigam are running high and causing revenue loss to the Power Utilities and affecting the financial status of the Nigam badly. The main reason for which is theft of energy by the unscrupulous consumers through one or the other reason i.e. by tempering with the meters or through kundi connection.

To reduce the line losses however, the targets of the field offices for detection of theft stands fixed by the Nigam but it has been observed that neither the targets of theft detection are being achieved nor any standard procedure is being adopted by the field offices for the purpose. Due to which proper monitoring could not be carried out by the field offices.

Keeping in view the above it has been decided to formulate a standard procedure for detection of theft in all the field offices under DHBVN as per detail given below:

1. The supervisory staff competent for checking/detection of theft i.e JE/AFM while going for detection of theft will seek approval from SDO concerned.
2. A movement register shall be maintained at sub division level. The JE/AFM shall make the entry before leaving the office for detection of theft by clearly mentioning whether there is any source report for theft, the checking/raiding is against informer scheme (XYZ) OR the checking is on the basis of data analysis.
3. The LL-1 book shall be issued to the supervisory officials i.e JE's/AFM's by the divisional office concerned. Each page of the LL-1 book shall be stamped/signed by the head clerk of the respective divisional office.

The LL-1 book should have the triplicate copy of each No. First (original) copy be submitted to the sub division office concerned for taking further necessary action and record, IInd copy be handed over to the consumer concerned with proper acknowledgement and the IIIrd copy be submitted to the divisional office alongwith book either on its completion or transfer of official to

other division for record. One LL-1 book only shall be issued to the supervisor i.e JE/AFM at a time.

The divisional offices shall draw the LL-1 books from the stores as per their requirement as the same are being arranged centrally by MM wing. No LL-1 book shall be purchased from the market.

4. The LL-1 shall be filled by the supervisor/checking party for each premises visited. Whether the report is OK or the theft is detected.

All the field officers under your jurisdiction may be directed that the targets fixed for theft detection are achieved every month. The GM/DGM (OP) shall ensure that the above instructions are followed meticulously. All GM's/DGM's OP shall check the movement register status of detection of theft of field offices under their jurisdiction every month.

The previous instruction issued on the subject is amended to the above extent.

This issues with the approval of MD, DHBVN.

**Coordinator,
DHBVN, Hisar**

Endst.No Ch- /Mon-260

Dated: / /2010

Copy of the above is forwarded to the following for information please:-

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23. Secretary, Redressal Forum, DHBVNL, Hisar..
24. Under Secretary/Legal, DHBVNL, Hisar.
25. DGM/Enforcement, DHBVNL, Hisar/Gurgaon/Faridabad.
26. DGM, Central Store, DHBVNL,Hisar/ Ballabgarh.
27. CCO, DHBVNL, Hisar.
28. Law Officer, DHBVNL, Hisar.

**Coordinator,
DHBVNL, Hisar.**