

## Minutes of Meeting

<b>Subject:</b>	<b>Minutes of Progress review meeting held under the Chairmanship of Director/ Projects, DHBVN, Hisar on 09-11-2017 at Conference Room, HETRI House, Gurugram with Turnkey Contractors, PMA and DHBVN Officers for implementation of DDUGJY Scheme in Delhi Zone of DHBVN.</b>
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<b>Date of Meeting:</b> 09 <sup>th</sup> November, 2017	<b>Location of Meeting:</b> Conference Room, HETRI House, Gurugram
<b>Members Present:</b> As per Annexure-A	

At the outset of meeting, Director /Projects DHBVN Hisar welcomed all the participants. The Chairman emphasized that the DDUGJY scheme is a flagship scheme of Govt. of India and the time is essence of the scheme and important for DHBVN as electrification work in rural areas is included in this scheme. It was also conveyed that as letters of award (LOAs) have already been issued to the turnkey contractors for most of the DDUGJY works, as such it is imperative and thus it was desired to review the already awarded projects.

### 1. Implementation of DDUGJY Projects:-

Various points related to the project implementation were discussed in details and the followings aspects were deliberated, decided and agreed in the meeting:-

- 1.1 The Director/Projects informed that for the work covered under DDUGJY scheme the grants are to be received by DHBVN to the tune of 60% and thus the priority during carrying out the foot survey be given to the DDUGJY scheme instead of works covered under MGJG (Mahara Gaon Jagmag Gaon) scheme.
- 1.2 The Director/Projects also emphasized that the implementation of said scheme is to be done in true letter and spirit by all the stakeholders i.e. DHBVN, Project Monitoring Agency (PMA) and Turnkey Contractors jointly. He further conveyed the importance of proper Quality checks in the scheme to be carried out during execution of projects.
- 1.3 The Director/Projects directed to use the videography during Quality and Quantity checking during the course of implementation of the project. Proper record of videography in the form of CD / DVD be strictly maintained at the level of PMA & Turnkey contractors along with every inspection report.
- 1.4 The Chief Engineer/PD&C instructed the turnkey contractors to provide the below mentioned deliverables at the earliest:-
  - a. Revised PERT Chart be submitted immediately, if pending.
  - b. Monthly Progress Report (MPR) is to be submitted by the 10th of every month having details in terms of all completed works, ongoing works and scheduled activities for next month.
- 1.5 The Chief Engineer/PD&C intimated that the inauguration of the Signboards in SAGY village be got carried out as per the REC instructions already conveyed in the presence of local MP/MLA and DDUGJY scheme be explained meaningfully to the villagers for wide publicity of the schemes and to complete the target of 100% electrification of rural households. Special camps be organized by the SDO/Operations regarding dissemination of awareness of the DDUGJY scheme. The activity of installation of signboards be completed in all the villages where works are to be done as per the SBD provisions.

- 1.6 The Chief Engineer/PD&C directed that during conducting of foot survey, the involvement of SDO and XEN is must, because the infrastructure to be added under DDUGJY scheme must be as per actual requirement of site and after installation, if any elements of infrastructure is found idle i.e. without use, then responsibility from top to bottom will be fixed.
- 1.7 The Director/Projects directed all SEs/Operation circles to hold meetings for DDUGJY project fortnightly and forward the MoM to P&D wing also.
- 1.8 The Director/Projects further directed SEs/Operation to submit the action taken report on the MoM circulated by P&D wing for every review meeting of DDUGJY. The action taken report shall be submitted within one week after issuance of MoM by P&D wing.

The project wise / firm wise review of Projects is as under:-

## **2. Deen Dayal Upadhyaya Gram Jyoti Yojana (DDUGJY)**

### **2.1 M/s SKG Const. Co., Narnaul**

#### **TED-245 (DDUGJY Mohindergarh):-**

- The firm intimated that the joint foot survey reports (SLDs and BoMs) have been submitted to P&D Office (after verification from concerned DHBVN Circle Officers and PMA representative) for further approval thereof. It was conveyed by CE/PD&C that, the foot survey reports have already been approved by the DHBVN.
- The Director/Project directed to the firm's representative to increase the pace of erection work immediately against approved SLDs of foot survey and the activity of inauguration from the local MP/MLA as per REC instruction be done on-top priority.
- The Director/Project directed the firm's representative to carry out the works as per guidelines mentioned in the Standard Bidding Document of REC.
- The Director/ Projects further directed the firm's representative to complete all the LT Works in Mohindergarh District upto 31<sup>st</sup> December 2017 and remaining works in District upto 31<sup>st</sup> March 2018 or as per work order whichever is earlier. The firm affirmed to ensure compliance as desired.
- The firm intimated that the revised PERT Chart will be submitted to P&D Office within one week for approval, for which the Director/ Projects directed the firm's representative to submit the same after verification from Nodal Officer and PMA representative with deadline for completion of all works upto 31<sup>st</sup> March 2018 or as per work order whichever is earlier.
- The firm intimated that they have installed 20 nos. signboards in Mohindergarh District for which the Director/ Projects further directed the firm's representative to expedite the installation of DDUGJY Signboards in every village where DDUGJY works are to be carried out.
- The firm raised the issue of installation of Signboard in every village as the signboards are not the line items, thus there will be cost impact if Signboards are installed in every village. The Director/Projects again directed the firm to take it as an extra item in the foot survey and the payment against the same shall be paid extra by the Nigam. Further CE/PD&C clarified that the

finalization of rates of DDUGJY Signboard is under process and will be intimated shortly.

**2.2 M/s Agarwal Traders, Behal, Bhiwani  
TED-246 (DDUGJY Rewari):**

- The firm intimated that the partial joint foot survey reports (SLDs and BoMs) have been submitted to P&D Office (after verification from concerned DHBVN Circle Officers and PMA representative) for further approval thereof.
- It was conveyed by CE/PD&C that, the foot survey reports of Rewari District have already been approved by DHBVN. Further, CE/PD&C directed the firm's representative to submit the foot survey of additional work, materials etc. (of Rewari District) to P&D Office within one week (after verification from concerned DHBVN Circle Officers and PMA representative) for approval thereof. The firm agreed for the same.
- The Director/Project directed the firm's representative to increase the pace of erection work against approved SLDs of foot survey and the activity of inauguration from the local MP/MLA as per REC be done on top priority.
- The Director/Project directed the firm's representative to carry out the works as per guidelines mentioned in the Standard Bidding Document of REC.
- The Director/ Projects further directed the firm's representative to complete the LT Works in Rewari District upto 31<sup>st</sup> December 2017 and remaining works upto 31<sup>st</sup> March 2018 or as per work order whichever is earlier. The firm agreed for the same.
- Regarding the revised PERT Chart the Director/Projects directed the firm's representative to submit the same to P&D Office after verification from concerned Nodal Officer and PMA representative with deadline for completion of all works upto 31<sup>st</sup> March 2018 or as per work order whichever is earlier. The firm agreed for the same.
- The Director/ Projects further directed the firm's representative to expedite the installation of DDUGJY Signboards in every village where DDUGJY works are to be carried out.
- The firm raised the issue of installation of Signboard in every village as the signboards are not the line items, thus there will be cost impact if Signboards are installed in every village. The Director/Projects again directed the firm to take it as an extra item in the foot survey and the payment against the same shall be paid extra by the Nigam.

**2.3 M/s Duhan Elect. Works, Hisar  
TED-247 (DDUGJY Gurugram):-**

- The firm intimated that the joint foot survey reports (SLDs and BoMs) of entire District have been submitted to P&D Office (after verification from concerned DHBVN Circle Officers and PMA representative) for further approval thereof.
- It was conveyed by CE/PD&C that, the foot survey reports of Gurugram District are under verification and the same will be verified and approved shortly.

- The Director/Project directed the firm's representative to increase the pace of erection work against approved SLDs of foot survey and the activity of inauguration from the local MP/MLA as per REC instruction be done on top priority. The firm intimated that they have completed approx. 90% erection work in the District and assured that balance work of the district shall be completed within one month.
- The firm intimated that the revised PERT Chart has been submitted to P&D Office for approval, for which the Director/ Projects directed the firm's representative to re-submit the same to P&D Office after verification from concerned Nodal Officer and PMA representative. The firm agreed for the same.
- The firm intimated that they have installed 04 nos. signboards in Gurugram District for which, Director/ Projects further directed the firm's representative to expedite the installation of DDUGJY Signboards in every village where DDUGJY works are to be carried out.
- The firm raised the issue of installation of Signboard in every village as the signboards are not the line items, thus there will be cost impact if Signboards are installed in every village. The Director/Projects again directed the firm to take it as an extra item in the foot survey and the payment against the same shall be paid extra by the Nigam. Further CE/PD&C clarified that the finalization of rates of DDUGJY Signboard is under process and will be intimated shortly.

**2.4 M/s MNC Electrical Pvt. Ltd., Faridabad  
TED-248 (DDUGJY Faridabad):-**

- The firm intimated that partial joint foot survey reports (SLDs) have been submitted to P&D Office (after verification from concerned DHBVN Circle Officers and PMA representative) for further approval thereof and remaining foot survey work of the district will be completed in a week time.
- The Director/Project directed the firm's representative to submit the final foot survey reports (SLDs & BoMs) of the entire district to P&D Office (after verification from concerned DHBVN Circle Officers and PMA representative) upto 16.11.2017.
- The Director/Project directed the firm's representative to increase the pace of erection work against approved SLDs of foot survey and the activity of inauguration from the local MP/MLA as per REC instruction be done on top priority.
- The Director/Project directed the firm's representative to carry out the works as per guidelines mentioned in the Standard Bidding Document of REC.
- The firm intimated that the revised PERT Chart has been submitted to P&D Office for approval, for which the Director/ Projects directed the firm's representative to re-submit the same to P&D Office after verification from concerned Nodal Officer and PMA representative. The firm agreed for the same.

- The firm intimated that they have installed 02 nos. signboards in Faridabad District for which, Director/ Projects further directed the firm's representative to expedite the installation of DDUGJY Signboards in every village where DDUGJY works are to be carried out.
- The firm raised the issue of installation of Signboard in every village as the signboards are not the line items, thus there will be cost impact if Signboards are installed in every village. The Director/Projects again directed the firm to take it as an extra item in the foot survey and the payment against the same shall be paid extra by the Nigam. Further CE/PD&C clarified that the finalization of rates of DDUGJY Signboard is under process and will be intimated shortly.

**2.5 M/s MNC Electrical Pvt. Ltd., Faridabad  
TED-249 (DDUGJY Mewat) & TED-250 (DDUGJY Palwal):-**

- The firm intimated that joint foot survey reports (SLDs & BoMs) of both Palwal and Mewat Districts have been submitted to concerned Nodal Officer (after verification from DHBVN Officers and PMA representative) for verification.
- Nodal Officer intimated that firm has taken the market rates of Insulation Piercing Connector (IPC) instead of P&D approved rates in BoMs for which the Director/Project directed the Nodal Officer to make the correction in the BoMs submitted by firm and further submit to P&D Office.
- Nodal Officer also intimated that in Palwal District, there is requirement of 11 KV Line with 80 mm<sup>2</sup> ACSR Conductor instead of 50mm<sup>2</sup> (as per DPR), for which the Director/Project directed the firm's representative to execute the work as per the directions of concerned Nodal Officer. The firm agreed for the same.
- Nodal Officer also directed the firm's representative to submit the complete foot survey of entire Mewat District including BPL Consumers for which firm's representative intimated that foot survey is under process as the tracing out of each BPL connection is a time consuming process. As such, the same will be submitted upto 30.11.2017.
- The Director/Project directed the firm's representative to increase the pace of the erection work against approved SLDs of foot survey and the activity of inauguration from the local MP/MLA as per REC instruction be done on top priority.
- The Director/Project directed the firm's representative to carry out the works as per guidelines mentioned in the Standard Bidding Document of REC.
- Regarding PERT Charts of both districts, the Director/ Projects directed the firm's representative to submit the same to P&D Office after verification from concerned Nodal Officer and PMA representative with deadline for completion of all works upto 31<sup>st</sup> March 2018 or as per work order whichever is earlier. The firm agreed for the same.
- The firm intimated that they have installed 02 nos. signboards in Palwal District and 04 Nos. signboards in Mewat District for which the Director/ Projects further directed the firm's representative to expedite the installation of

DDUGJY Signboards in every village where DDUGJY works are to be carried out.

The firm raised the issue of installation of Signboard in every village as the signboards are the line items, thus there will be cost impact, if signboards are installed in every village. The Director/Projects again directed the firm to take it as an extra item in the foot survey and the payment against the same shall be paid extra by the Nigam.

All turnkey contractors present in the meeting assured that their firms shall make all out efforts to complete the projects allotted to them within the scheduled completion time of project. The nodal officers of the projects also assured to personally monitor the projects as per scheme guidelines and Nigam's instructions.

The meeting ended with vote of thanks to the Chair.

  
Superintending Engineer/P&D,  
For CE/PD&C, DHBVN, Hisar

Memo no. Ch-3/L-415/DDUGJY/MoMS/2017

Dated 30/11/2017

Copy of the above is forwarded to the following for information and further necessary action:-

1. CE/OP, DHBVN, Hisar / Delhi for information, please.
2. SE/OP Circle, Narnaul, Rewari, Gurugram-I, Gurugram-II, Faridabad, Palwal for information and necessary action, please.
3. SE/Const., DHBVN, Hisar for kind information, please.
4. FA&CAO/PD&C, DHBVN, Hisar for information, please. It is requested that as the work orders have been issued to the turnkey contractor, thus the matter may be taken with FA/HQ, DHBVN, Hisar / REC for getting the budget provision, please.
5. SE/Civil, DHBVN, Hisar for kind information and necessary action, please. It is requested to take immediate necessary action required for finalization of land of proposed 33 kV Sub-station in DDUGJY/IPDS scheme.
6. M/s Rural Electrification Corporation, Bay No. 7-8, Sector 2, Panchkula, Haryana.
7. M/s Agarwal Traders, Nai Mandi, Behal, Bhiwani.
8. M/s SKG Const. Co., Opposite Panchayat Bhavan, Narnaul.
9. M/s MNC Electricals Pvt. Ltd., Ballabgarh, Faridabad.
10. M/s Duhān Electric Works, Plot: 9-10 Shant Vihar, Behind Suncity Mall, Delhi Road, Hisar.
11. M/s WAPCOS Ltd., 217, GF, UE-II, Hisar for kind information, please. It is requested to monitor the projects activities in consultation with the respective nodal officer and turnkey contractor, please.

  
Superintending Engineer/P&D,  
For CE/PD&C, DHBVN, Hisar.

CC:

1. SPS to CMD, DHBVN, Hisar for kind information of worthy CMD, please.
2. PS to Director/Projects, DHBVN, Hisar for kind information of Director/Projects, please.
3. PS to Director/Operations, DHBVN, Hisar for kind information of Director/Operation, please.

## **Annexure-A**

### **Members Present:-**

#### **On Behalf of DHBVN:-**

1. Er. R.K.Batra, Director/Projects, DHBVN, Hisar.
2. Er. R.K Sodha, CE/PD&C, DHBVN, Hisar.
3. Er. Vikash Malik, SE/Const. DHBVN, Hisar.
4. Er. Anil Goyal, SE/OP, Circle, DHBVN, Gurugram-I.
5. Er. K.C Aggarwal, SE/OP, Circle, DHBVN, Gurugram-II.
6. Er. Mukesh Gupta, SE/Op., Faridabad
7. Er. Krishan Sawroop, SE/OP, DHBVN, Palwal.
8. Er. T.C.Kansal, SE/OP, Circle, Narnaul.
9. Er. B.K. Ranjan, XEN/Const., Divn., Rewari.
10. Er. Vikas Mohan Dahiya, Xen/Op., Greater Faridabad.
11. Er. Vijay Pal Yadav, XEN/OP, Divn., Nuh.
12. Er. Kuldeep Atri, XEN/OP, Divn., Ballabgarh.
13. Er. Sankalp Parihar, Xen/P&D, DHBVN, Hisar.
14. Er. Satyaveer yadav, Xen/Op., DHBVN, Rewari
15. Er. Satish Kumar, Xen/P&D, DHBVN, Hisar
16. Er. Ashutosh Panchal, Xen/Op., DHBVN, Sohna
17. Er. Manmohan Singh, SDO/Const., S/Divn., Rewari.
18. Er. J.P Dahiya, Xen/Op., DHBVN, Mahendargarh

#### **On Behalf of Contractors: -**

1. Sh. Vikas Agarwal of M/s Agarwal Traders, Behal.
2. Sh. Sunil Guar of M/s S.K.G. Construction Comp., Narnaul.
3. Sh. Kuldeep Duhan of M/s Duhan Electricals Works, Hisar.
4. Sh. Maan Singh of M/s MNC Electricals Pvt. Ltd., Faridabad.
5. Sh. Deepak Choudhary of M/s MNC Electricals Pvt. Ltd., Faridabad.