



DAKSHIN HARYANA BIJLI VITRAN NIGAM LIMITED

(A Power Distribution & Retail Supply Utility, Govt. of Haryana)

CIN:- U99999HR1999SGC034165, Website:- www.dhbn.org.in

Office of Superintending Engineer/IT, DHBVN, Hisar-125005

Regd. Office:- Vidyut Sadan, Vidyut Nagar, Hisar. PIN-125005 (Haryana)

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Memo No. Ch-159/IT-150/Vol-VI

Date-02.08.2021

To

1. All CEs/CTO/SEs/CS/XENs/SDOs/OP in DHBVN,
2. CFO/CAO/FAs/Chief Auditor/Sr. AO/AOs/Audit Team Members in DHBVN.

Sub:- Purchase of Computer System, printers & allied hardware by various offices under DHBVN-Adoption of the Technical Specifications thereof.

Regular requirements of computer systems, printers & allied hardware have been/are being received from various offices under DHBVN.

2. Since no IT inventory is being maintained centrally, as such, day-to-day requirements of IT H/W are not being met with.

3. The matter regarding purchase of Computer System & other IT H/W has been further deliberated & discussed with Finance wing of DHBVN and it has been given to understand that a proposal containing DoPs for various IT related activities/works have been prepared and the same is likely to be put up before the BoDs during the ensuing meeting for soliciting approval on the same. However, there is a need to rationalize the technical specifications of the Computer System & other IT peripherals so that enterprise level uniformity can be maintained.

4. In anticipation of the BoDs agenda been moved by the office of FA/HQ, DHBVN, for defining DoPs for various IT related activities/works, an Agenda Item no. 270.08 was placed before the WTDs of Nigam in its meeting held on dated 12.07.2021 & as per the advice received in the matter from the office of Company secretary, DHBVN, Hisar office Memo no. CS/WTD/Advice-270/5761 dated-13.07.2021 (**Copy enclosed**), the following proposal regarding technical specifications for purchase of Computer systems, printers in DHBVN have been considered & approved by the WTD's of Nigam:-


- i. Powers for purchase of Computer systems, printers & allied hardware shall be as per the DoP to be notified by the Finance wing.
- ii. Purchase of Computer systems, printers & allied hardware shall be in adherence to the Specifications placed as **Annexure-1**.
- iii. Useful service life of the IT H/W shall be considered as per the GoH IT policy adopted in DHBVN and circulated vide this office Memo no. Ch-235/IT-244 dated-05.03.2019.
- iv. Designated authority in exercise of the DoP (to be notified by the Finance wing) shall purchase the required computer systems, printer & allied

hardware, for their office & offices subordinate to them, as per the specifications & procurement procedure.

- v. Before initiating any such purchases, requirement of Computer Systems & allied hardware (new as well as replenishment of the existing IT infra) also to be assessed accordingly by the purchasing authority.
- vi. Disposal of the old and absolute IT H/W shall be ensured as per GoH IT policy circulated in DHBVN vide this office Memo no. Ch-232/IT-244 dated-06.02.2019.
- vii. Necessary budgetary provisions also shall be ensured by the purchasing authority in coordination with the office of CFO, DHBVN, Hisar towards the financial requirements.

This is for your information and further necessary action in the matter, please.

DA/As above


**Superintending Engineer/IT
For Chief technology Officer
DHBVN, Hisar**

C.C.to:-

1. SPS to MD, DHBVN, for information of the MD, please.
2. PS to Director/Operations, DHBVN, for information of the Director, please.
3. PS to Director/Projects, DHBVN, for information of the Director, please.

Annexure-1

The proposed specification of computer system, printers & allied hardware is as under:-

Sr. No.	Item Description	Technical Specifications
1	All-in-One Computer System	Intel Core i7 Processor (equivalent or latest), 10th Gen, 8GB RAM, 1TB SATA HDD & 256GB SSD 24" Display Screen, Standard USB Keyboard, Optical Mouse, Integrated Webcam FHD, Port-Audio Out, Microphone Out & Head Phone Out, Speakers, Wireless & Bluetooth connectivity, Windows 10 Prof. (64bits), OS Supported Windows, with minimum 3 Years onsite Warranty.
2	Laptop	Intel Core i5 Processor (equivalent or latest), 8GB RAM, 512GB NVME HDD 14" Display Screen, Windows 10 Prof. (64bits), OS Supported Windows, with minimum 3 Years onsite warranty.
3	Computer System	Intel Core i5 Processor (equivalent or latest), 8GB RAM, 1TB SATA HDD 19.5" Display Screen, Standard USB Keyboard, Optical Mouse, Windows 10 Prof. (64bits), OS Supported Windows, with minimum 3 Years onsite Warranty.
4	Duplex Laser Printer	Mono Chrome Laser Printer, Print speed 25-28 PPM, Duplex & Network in built (minimum 3 Years onsite Warranty)
5	Multifunction Laser Printer with ADF Facility	Mono Chrome Laser jet, Pro MFP (Print, Copy, Scan, Fax), Print speed 25-28 PPM, Duplex & Network in built with minimum 3 Years onsite Warranty.
6	Color Multifunction Laser Printer with ADF Facility	Color Laser jet, Pro MFP (Print, Copy, Scan, Fax), Print speed 25-28 PPM, Duplex & Network in built with minimum 3 Years onsite Warranty.
7	Scanner	Document Scanner (Duplex) with 3 Years onsite warranty.
8	Offline UPS	600VA Offline UPS System 1x7AHx12V with minimum 2 years warranty including Battery.
9	MS Office	MS Office Standard License
10	Anti Virus	Latest

Note:-

- The above-proposed specification shall be amended from time to time by the IT/R-APDRP wing depending upon its need, which will arise due to change in technology.
- All in One Computer System along with Multifunction Color Printer with ADF facility are being proposed for the Worthy Chairman, Managing Director, Director Operations, Director Project & Director Finance.
- Laptops can be procured with the approval of the Worthy Managing Director.