



To

1. The CE/Admn., HPGCL, Panchkula.
2. The SE/Admn-I, HVPNL, Panchkula.
3. The SE/Admn-II, HVPNL, Panchkula.
4. The FA/HQ, HVPNL, Panchkula.
5. The CAO, UHBVN, Panchkula.
6. The CAO, DHBVN., Hisar.
7. The CAO, HPGCL, Panchkula.
8. The CAO, HVPNL, Panchkula.

Memo No. Ch- 25/HPTI-292/Vol-II

Dated: 27.03.2018

Sub: HPTI Partial Training Calendar for the Month of April, 2018.

The partial training calendar for the month of April, 2018 has been prepared and is as under:-

Sr. No.	Name of the Training Module	Schedule Date	Remarks
1.	Training Module on Operation & Maintenance of Sub-station Equipment & Transmission Line	02.04.2018 to 06.04.2018	HVPN Group-C Technical Officials
2.	DAE Accounts So Part-I Preparation Training Module.	02.04.2018 to 06.04.2018 Rescheduled vide letter dated 21.03.2018.	All HPU's Accounts Carder Officials
3.	Stress Management	7.04.2018 Rescheduled vide letter dated 21.03.2018.	All HPU's
4.	Training Module on Operation & Maintenance of Sub-station Equipment & Transmission Line	09.04.2018 to 13.04.2018	HVPN Group-C Technical Officials
5.	Training Module on Operation & Maintenance of Sub-station Equipment & Transmission Line	09.04.2018 to 13.04.2018	HVPN Group-C Technical Officials
6.	Training Module on Operation & Maintenance of Sub-station Equipment & Transmission Line	16.04.2018 to 20.04.2018	HVPN Group-C Technical Officials
7.	Training Module on Operation & Maintenance of Sub-station Equipment & Transmission Line.	16.04.2018 to 20.04.2018	HVPN Group-C Technical Officials
8.	Training Module on Operation & Maintenance of Sub-station Equipment & Transmission Line	23.04.2018 to 27.04.2018	HVPN Group-C Technical Officials
9.	Training Module on Operation & Maintenance of Sub-station Equipment & Transmission Line	23.04.2018 to 27.04.2018	HVPN Group-C Technical Officials

It is requested to nominate officers/officials for all the trainings scheduled for the month of April, 2018. In case of there is any other training requirement the same be communicated so that the necessary arrangements could be made.

This issue with the approval of Vice Principal, HPTI, Panchkula.

  
Sr. Program Coordinator(HRD)  
-cum-XEN, HPTI, Panchkula.

CC:

1. The CE/Admn., HVPNL, Panchkula.
2. The CE/CGM Admn., UHBVN/DHBVN, Panchkula. The training program has been scheduled keeping in view the clarification of Director Technical-I UHBVN in Governing Body meeting held on 22.03.2018 that DISCOM could not spare Officers/Officials for training in Paddy/Summer season i.e. from April to August 2018).
3. SPS to Director-Technical-I, UHBVN for kind information and confirmation of the same.
4. SPS to President HPTI -cum- MD HVPNL/HPGCL, for kind information of President HPTI -cum- MD HVPNL/HPGCL, Panchkula.
5. SPS to CMD UHBVN/DHBVN, for kind information of CMD UHBVN/DHBVN Panchkula/Hisar.
6. The Dy. Secretary NGF, HVPNL, Panchkula with a request to issue direction to all the concerned to relieve the participants to attend training as per schedule.
7. PA to Director Principal, HPTI Panchkula for kind information of Director Principal, HPTI, Panchkula.