



To

1. The CE Admn HPGCL, Panchkula.
2. The CE Admn DHBVN, Hisar.
3. The CGM Admn UHBVN, Panchkula.
4. The Controller of Finance, HVPNL, Panchkula.
5. The SE/Admn-I, HVPNL, Panchkula.
6. The SE/Admn-II, HVPNL, Panchkula.
7. The Chief Accountant Officer, HVPNL, Panchkula.
8. The Chief Accountant Officer, UHBVN, Panchkula.
9. The Chief Accountant Officer, HPGCL, Panchkula.
10. The Chief Accountant Officer, DHBVN, Hisar.

Memo No. Ch-93/HPTI -292/Vol-I

Dated: 24-10-17

Sub: HPTI Trainings scheduled from 02.11.17 to 05.11.17.

Please refer to this office memo no Ch-89/HPTI-292/Vol-I Dated 16.10.2017 vide which training calendar for the month of November 2017 was forwarded.


In view of the above schedule of training to be conducted from 02.11.17 to 05.11.17 is as under:-

Sr. No	Name of Training	Duration/ Utility	From	To	Remarks
1	Operation & Maintenance of Distribution Transformers, Prevention of Failures & Repairs (DTRs)	3days/UHBVN	02.11.17	04.11.17	Training Module with Annexure-A
2	Lineman Training	4days/DHBVN	02.11.17	05.11.17	Training Module with Annexure-B
3	Training for Preparation of Departmental Accounts Examination for Ministerial Establishment	4 days/All HPUs	02.11.17	05.11.17	Training Module with Annexure-C

The training modules along with faculty details are enclosed as Annexure-A to Annexure- C. It is requested to issue directions to all the concerned to attend the trainings as per above mentioned date and time.

This is for kind information and further necessary action please.

DA as above


Sr. Program Coordinator(HRD)
-cum-XEN, HPTI, Panchkula.

CC:

1. The SE/Admn, DHBVN, Hisar.
2. SPS to President HPTI-cum-MD HVPNL/HPGCL for kind information of President HPTI-cum-MD HVPNL/HPGCL, Panchkula.
3. SPS to CMD UHBVN/DHBVN for kind information of CMD UHBVN/DHBVN, Panchkula.
4. The US/GA HVPNL, Panchkula.
5. The US/GA DHBVN, Hisar.
6. PA to Director Principal, HPTI Panchkula for kind information of Director Principal, HPTI, Panchkula.
7. PA to CE Admn HVPNL for kind information of CE Admn HVPNL, Panchkula.
8. All Faculty Members with request to supply training material (if any) at least 3 days in advance, so that the same could be made available to all the trainees well in time.

Training Program for preparation of Departmental Accounts Examination of Ministerial Establishment from 02.11.17 to 05.11.17 (All HPUs)

Day	10.00 to 11.30 1st	11:45 to 1:00 2th	2:00 to 3:30 3th	3:45 to 5:00 4th
Day 1 02.11.17 Thursday	Paper-I (Syllabus Enclosed) By Sh.Sumit Goyal Sr AO A & R HVPN Panchkula. Mob:9316467245 goyalsumit426@gmail.com	Paper-I (Syllabus Enclosed) By Sh.Sumit Goyal Sr AO A & R HVPN Panchkula. Mob:9316467245 goyalsumit426@gmail.com	Paper-I (Syllabus Enclosed) By Sh. Rakesh Sobti, Sr. AO UHBVN,Panchkula. Mob: 9356860556 Sobti.rakesh02@gmail.com	Paper-I (Syllabus Enclosed) By Sh. Rakesh Sobti, Sr. AO UHBVN,Panchkula. Mob: 9356860556 Sobti.rakesh02@gmail.com
Day 2 03.11.17 Friday	Paper-II (Syllabus Enclosed) By Sh. V. P. Arora,FA & CAO(Retd.), Pkl Mob:9988356052	Paper-II (Syllabus Enclosed) By Sh. V. P. Arora,FA & CAO(Retd.), Pkl Mob:9988356052	Paper-II (Syllabus Enclosed) By Sh. Sarabjeet Singh, Sr. AO HVPNL, Panchkula Mob:9316467237	Paper-II (Syllabus Enclosed) By Sh. Sarabjeet Singh, Sr. AO HVPNL, Panchkula Mob:9316467237
Day 3 04.11.17 Saturday	Paper-III (Syllabus Enclosed) By Sh. Sarabjeet Singh, Sr. AO HVPNL, Panchkula Mob:9316467237	Paper-III (Syllabus Enclosed) By Sh. Sarabjeet Singh, Sr. AO HVPNL, Panchkula Mob:9316467237	Paper-III (Syllabus Enclosed) By Sh.Sumit Goyal Sr AO A & R HVPN Panchkula. Mob:9316467245 goyalsumit426@gmail.com	Paper-III (Syllabus Enclosed) By Sh.Sumit Goyal Sr AO A & R HVPN Panchkula. Mob:9316467245 goyalsumit426@gmail.com
Day 4 05.11.17 Sunday	Paper-IV (Syllabus Enclosed) By Sh.Sumit Goyal Sr AO A & R HVPN Panchkula. Mob:9316467245 goyalsumit426@gmail.com	Paper-IV (Syllabus Enclosed) By Sh.Sumit Goyal Sr AO A & R HVPN Panchkula. Mob:9316467245 goyalsumit426@gmail.com	Paper-VI (Syllabus Enclosed) By Sh. Parveen Gupta Law Officer,HVPNL,Panchkula Mob:9876570362 lr@hvpn.org.in	Paper-VI (Syllabus Enclosed) By Sh. Parveen Gupta Law Officer,HVPNL,Panchkula Mob:9876570362 lr@hvpn.org.in

DHBNL Lineman Training, duration 4 days scheduled from (02.11.17 to 05.11.17)

	1 st 10.00 to 11.30		2 nd 11.45 to 13.15		3 rd 14.00 to 15.30		4 th 15.45 to 17.15
1st day 02.11.17 Thursday Registration, Inauguration (9:30 to 10:00)	Basic of Electricity & AT & C Losses, Electricity Act, 2003 By Sh. Aseem Hooda, AEE/ Directorate Vigilance, HVPNL Panchkula Mob.9316467226 aseemhooda@yahoo.co.in sevigilancehvpn@gmail.com	Tea Break (11.30 to 11.45)	Theft of Energy & Vigilance By Sh. Aseem Hooda, AEE/ Directorate Vigilance, HVPNL Panchkula Mob.9316467226 aseemhooda@yahoo.co.in sevigilancehvpn@gmail.com	Lunch Break (13.15 to 14.00)	Field visit to Construction site/ Transformer repairs section/ Meter Testing Lab/ L.T.C.T. meters/ HT Meters premises /Ambala Dhulkot By Er.Gaurav Puri, AE Ambala City Mob:9315353619 g.puri.hvpn@gmail.com	Tea Break (15.30 to 15.45)	Field visit to Construction site/ Transformer repairs section/ Meter Testing Lab/ L.T.C.T. meters/ HT Meters premises /Ambala Dhulkot By Er.Gaurav Puri, AE Ambala City Mob:9315353619 g.puri.hvpn@gmail.com
2nd day 03.11.17 Friday	Deendayal Upadhyaya Gram Jyoti Yojana (DDUGJY) Integrated Power Development Scheme (IPDS) BY Er. G.L.Bansal Chief Accounts Officer /UHBVNL,Panchkula. Mob: 9357189015 glbansaluhbvn@gmail.com		Electricity Distribution Company – Functions, Duties & Responsibilities of Lineman, Service Connection BY Er. G.L.Bansal Chief Accounts Officer /UHBVNL,Panchkula. Mob: 9357189015 glbansaluhbvn@gmail.com		Safety; First Aid and Fire Fighting Equipment, Personal Protective Equipment and Behavioral based safety By Er. Deepak Sarit Admn. Officer/Sr. Program Coord-cum-XEN HPTI Panchkula Mob:9316369286 admnofficershpti@gmail.com		Customer Relationship Management & Communication Skills(Utility specific) By Er. Deepak Sarit Admn. Officer/Sr. Program Coord-cum-XEN HPTI Panchkula Mob:9316369286 admnofficershpti@gmail.com
3rd day 04.11.17 Saturday	Basics of Metering; Types of Meters By Er.HimanshuSheokand AEE APDRP UHBVN Panchkula. Mob:9317554907 Serapdrpuhbvn@gmail.com		Metering, Billing & Collection (Utility specific) By Er.HimanshuSheokand AEE APDRP UHBVN Panchkula. Mob:9317554907 Serapdrpuhbvn@gmail.com		Field visit to 66kv/33kv/11 kV Substation /Raipur Rani By Er. Harnarender, AEE O/o XEN SSE Madanpur Mob:9356238568 Aemnppkl@gmail.com xentshvnpmpur@gmail.com		Field visit to 33/11 kV Substation By Er. Harnarender, AEE O/o XEN SSE Madanpur Mob:9356238568 Aemnppkl@gmail.com xentshvnpmpur@gmail.com
4th day 05.11.17 Sunday	Capacitor; Power Factor Improvement By Sh. Harish Chandra Pant, Executive Engineer O/o XEN/ RA, UHBVNL Mob:9023726614 serauhbnl@gmail.com serapdrpuhbvn@gmail.com cgmppdcuhbvn@gmail.com		33/11 kV Substation Types of cables including AB Cables & Control Cables By Sh. Harish Chandra Pant, Executive Engineer O/o XEN/ RA, UHBVNL Mob:9023726614 serauhbnl@gmail.com serapdrpuhbvn@gmail.com cgmppdcuhbvn@gmail.com		Transformer Erection, Commissioning & Maintenance Fuse Grading By Sh. Kuldeep Singh Rana SSE Madanpur HVPN Mob: 9316467258 kuldeepsinghrana@gmail.com		Line Construction; Commissioning of new line, line Inspection & Maintenance Earthing By Sh. Kuldeep Singh Rana SSE Madanpur HVPN Mob: 9316467258 kuldeepsinghrana@gmail.com

UHBVNL Training- Operation & Maintenance of Distribution Transformers, Prevention of Failures & Repairs (DTRs)Variant-7 duration 3 days (from 02.11.2017 to 04.11.2017)							
	1 st 10.00 to 11.30		2 nd 11.45 to 13.15		3 rd 14.00 to 15.30		4 th 15.45 to 17.15
02.11.2017 1st day Thursday Registration, Inauguration (9:00 to 9:30) Pre Test (9:30 to 10:00)	Basic Of Electricity By Er. Vasu Baggan, AEE O/o CE.SO &Comml.,Panchkula vasu.baggan@gmail.com Mob:09315353714		Transformers–Operating principles, Construction details, various parts and their functions By Er. Vasu Baggan, AEE O/o CE.SO &Comml.,Panchkula vasu.baggan@gmail.com Mob:09315353714		Various types of distribution transformers: Conventional, C.S.P, Amorphous core, Dry type - Applications/Features By Er. S.K.Vohra,AE (Retd) HVPNL, Panchkula 09855069377 Sushilvohra245@gmail.com		Transformer Oil Characteristics: Filtration and reclamation techniques By Er. S.K. Vohra,AE (Retd) HVPNL, Panchkula 09855069377 Sushilvohra245@gmail.com
03.11.2017 2nd day Friday	Transformers used in HVDS; Various types of connections; Earthing of distribution transformers By Er. Chandan Singh , XEN/MM, UHBVN, Panchkula chandansingh@gmail.com cemmuhbvn@gmail.com Mob:09357912959, 9988740885	Tea Break (11.30 to 11.45)	Distribution transformers specifications; protective devices and maintenance By Er. Chandan Singh , XEN/MM, UHBVN, Panchkula chandansingh@gmail.com cemmuhbvn@gmail.com Mob:09357912959, 9988740885	Lunch Break (13.15 to 14.00)	Field visit to Transformers repairing workshop/testing of transformers/Dhulkot Ambala By Smt. Baljit Kaur, AEE O/o Xen M&P Dhulkot xenmpccpkt@hvpn.gov.in Mob: 9315016247	Tea Break (15.30 to 15.45)	Field visit to Transformers repairing workshop/testing of transformers/Dhulkot, Ambala By Smt. Baljit Kaur, AEE O/o Xen M&P Dhulkot xenmpccpkt@hvpn.gov.in Mob: 9315016247
04.11.2017 3rd day Saturday	Erection, testing and commissioning of distribution transformers By Er. Kuldeep Singh Rana SSE Madanpur HVPN Mob: 9316467258 kuldeepsinghrana@gmail.com		Field visit to 33/11 kv substation/Jattwad By Er. Kuldeep Singh Rana SSE Madanpur HVPN Mob: 9316467258 kuldeepsinghrana@gmail.com		Failure of Distribution transformers – causes and remedial measures By Er. M.M. Matta, SE/Plg. HVPNL, Pkl. Mob. 09316369281 manmohanmatta@yahoo.com		Interaction with participants, clearing of doubts etc. & Post Test, Feedback and Valedictory

ARTICIPANTS DETAILS

F.No.- 1001

Utility/ Organization: Uttar Haryana BijliVitrans Nigam Ltd. (DHBVNL)

Training Institution: HVPN Power Training Institute, Sector-26, Panchkula (Haryana)

Training Program title: NATIONAL TRAINING for C&D Employees

Name of the program with variant: Operation & maintenance of Distribution Transformers , prevention of Faliures& Repairs (DTRs) (Variant- 7)

Training Program dates: 23.01.2017 & 25.01.2017

Duration: 3 days

S. No	Name	Desig-	Emp-loyee No.	D.O.B/ Age	Address	Mobile No. / Contact no	E-mail	Signature		
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2.										
3.										
4.										
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7.										
8.										
9.										
10.										

Number of male participants:

Number of female participants:

Total:

Signature: _____

Name: C.D. Sangwan

Designation: Vice Principal HPTI

Contact details: Ph. _____ Fax: _____

Mobile: _____