

## DAKSHIN HARYANA BIJLI VITRAN NIGAM

From

Chief Accounts Officer,  
DHBVN, Hisar.

To

1. All CE's/SEs (Including COS) in DHBVN.
2. The F.A/H.Qtr, Chief Auditor & FA/MM, DHBVN, Hisar.
3. The Secretary, BBMB, Madya Marg, Sector-19, Chandigarh.
4. The FA & CAO, BBMB, Nangal Township.
5. The Chief Electrical Inspector to Govt. of Haryana, Sec-17, Chandigarh.
6. The SE/Electrical (UT), Chandigarh.
7. The Company Secretary, DHBVN, Hisar.
8. All XENs in DHBVN.
9. The Sr.AO, HPPC, Panchkula.

**Memo.No.Ch. 177/CAO/Estt./Misc-290**

**Dated:10/10/2017.**

**Subject: Notification for conducting of Departmental Accounts Examination for Ministerial Establishment to be conducted on Outsource Basis through Punjab University, UIAMS, Chandigarh of Haryana Power Utilities.**

It has been decided by all the four Haryana Power Utilities that the Departmental Accounts Examination of all Power Utilities Employees will be conducted by HPTI through Punjab University, UIAMS, Chandigarh.

As per agreement/MOU, the Departmental Accounts Examination for each category is to be conducted twice a year. In pursuance of the above decision, the Punjab University has intimated that **the Departmental Accounts Examination for Ministerial Establishment has been fixed tentatively from 25<sup>th</sup> to 29<sup>th</sup> November, 2017.**

In view of the above, it is requested that eligible candidates be informed to send their applications in the prescribed form (attached) through their Head of Office to this office. The particulars given by the candidates in his/her application should be verified from the service record by the forwarding officer. The application form in original complete in all respect must reach this office by **24.10.2017**, so as to enable this office to forward the same to Director/ HPTI Panchkula well in time. The format of application form is also available in DHBVN Website. No application forms would be entertained after **24.10.2017**. It may be ensured by Controlling Officer that communication regarding conduct of DAE must be sent to all eligible candidates working under their control.

It may be noted that in case the official who have applied for appearing in the Departmental Accounts Examination do not appear in the exams on the specified dates the amount being charged by HPTI for holding the examinations will be recovered from the pay of the absentee.

DA/As above

  
Chief Accounts Officer,  
DHBVN, Hisar.

## Haryana Power Utilities

### APPLICATION FOR APPEARING IN THE DEPARTMENTAL ACCOUNTS EXAMINATION FOR Ministerial Establishment TENTATIVELY TO BE HELD IN THE MONTH OF November, 2017.

1.	a) Full Name of the candidate (In Block letters)			
	b) Registration Number (MANDATORY)			
	c) Designation			
	d) Office Address			
	e) Mobile No. (Personal)			
	f) Telephone No.(Office)			
	g) E-mail ID (Personal)			
2.	Date of Birth			
3.	Father's Name			
4.	Date of joining the Nigam on regular basis with name of post			
5.	Post in which officiating at present & date from which officiating.			
6.	Name of office/Company in which employed			
7.	Name of Divn./Orgn./Company			
8.	a. Numbers of attempts/chance of examination availed by the candidates so far.			
	b. Month, year and Roll No. of candidate in which he/she mentioned in Col- 8 (a)			
9.	Paper exempted if any (enclosed the photocopy of result vide which the candidate obtain exemption.	Month & Year of examination	Roll No.	Paper exempted
10.	Paper in which the applicant wants to appear now.			
11.	Date of application			

**Note:** - Candidates are advised to furnish the information complete in all respect. In case of incomplete information particularly at serial no.1, 8 & 9 application will not be accepted. The claim w.r.t exemptions, is required to be supported with previous result's complete details. In absence of full details the result of the candidate may be withheld or may get altered. Consequences in such cases will be to candidate account.

I ..... Certified that the result of DAE for **Ministerial Establishment** to be held tentatively in the month of **November, 2017** and declared by the UIAMS Panjab University, Chandigarh will be acceptable to me. However the Candidate can apply for verification of Answer Sheets (i.e. Verification of the mistakes in the totaling of marks only) after the declaration of the result within the permissible period. After that any request for the verification of the result will not be considered.

Signature of the applicant

Endst. No. ....

Dated:-.....

Forwarded in original to the O/o **Vice Principal HPTI, Sec-26 Panchkula through Cadre Controlling Authority** for further necessary action. It is certified that Sh./ Smt..... is working in this office and the particulars filled up in the application form have been certified from his/her service book. His/Her name is recommended for appearing in the said examination being an eligible candidate as per Regulations/Instructions.

Signature with office seal  
(Not below the rank of XEN/ Under Secy.)