



To

1. The CE/Administration, HVPNL, Panchkula.
2. The CE/Administration, DHBVNL, Hisar.
3. The CE/Administration, HPGCL Panchkula.
4. The CGM/Administration, UHBVNL, Panchkula.
5. The CAO, HVPNL/UHBVN/DHBVN/HPGCL, Panchkula/Hisar.

Memo No. Ch- 87 /HPTI-292/Vol-VII

Dated: 20.10.2020

Sub: Online training schedule of HPTI for the month of November, 2020.

The online training schedule of HVPN Power Training Institute (HPTI), Sector-26, Panchkula for the month of November, 2020 is as under:

Sr. No.	Category	Sub Category	Subject of Training	Slot	Name of Utilities	Type of Officers/ Officials	Period of training	No. of trainees
1	Induction	JE	Online Induction Training Program for Newly Recruited JEs	5 Days	HVPNL	Junior Engineers Electrical	02.11.2020 to 06.11.2020	27
2	Miscellaneous	SOP	Online Training Program on SOP 01 to 18 of HVPNL	3 Day	HVPNL	Officers/ Officials	02.11.2020 to 04.11.2020	25
3							05.11.2020 to 07.11.2020	25
4							08.11.2020 to 10.11.2020	50 (in 2 batch of 25 each)
5							11.11.2020 to 13.11.2020	50 (in 2 batch of 25 each)
6	Departmental Examination	Engineering Officers & Subordinates	Online Training Program for Preparation of DAE	2 weeks	HPUs	Assistant Engineers	16.11.2020 to 27.11.2020	25-50

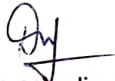
The online training charges @Rs.1500/- plus GST per man day will be applicable.

It is requested to nominate officers/officials as per the following format for the above said trainings and issue directions to all concern officers/officials to attend the training at above mentioned date and time from their headquarters by using Laptop:

Name of Utilities:

Sr. No.	Name & Rank of the Officer	Period of training	Phone no. of the Officer	E-Mail address of the Officer

This issues with the approval of Director Principal HPTI, Panchkula.


Sr. Program coordinator, (HRD)-
Cum-XEN, HPTI, Panchkula

CC:-

1. The SE/Admn., HVPNL/UHBVNL/HPGCL/DHBVNL, Panchkula/Hisar.
2. The XEN/Training, UHBVN/DHBVN/HPGCL, Panchkula/Hisar.
3. The Under Secretary/ HR-I/ GA, HVPNL/UHBVN/DHBVN.
4. The XEN/IT (HR), HVPNL, Panchkula (email: - xenithr@hvpn.org.in).
5. SPS to President-cum-Managing Director, HVPNL, for kind information of President-cum-Managing Director, HVPNL
6. PA to Director Principal, HPTI for kind information of Director Principal, HPTI, Panchkula.