



DAKSHIN HARYANA BIJLI VITRAN NIGAM
REGD OFFICE: VIDYUT SADAN, VIDYUT NAGAR, HISAR
CIN No. U99999HR1999SGC034165

From

Financial Adviser/Hqs,
DHBVN, Hisar.

To

1. All Chief Engineers in DHBVN.
2. All Superintending Engineers in DHBVN.
3. Chief Auditor/CAO/FA(MM)/FA(CBO), DHBVN, Hisar.
4. All XENs in DHBVN.
5. All AOs/Sr. AOs working as DDOs in DHBVN.
6. All SDOs in DHBVN.
7. Chief Communications Officer, DHBVN, Hisar

Memo.No.Ch- 188 /FA/Hq/F&B/330

Dated: 11.03.2020

Subject: Allowing One month's salary in lieu of LTC facility under the revised scheme of LTC for the block year 2020-23.

Please refer to the subject cited above.

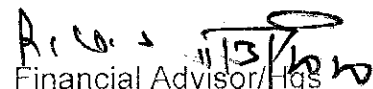
It has been decided to allow one month salary in lieu of LTC facility to the eligible regular employees of DHBVN under the revised scheme of LTC of Govt. of Haryana for the current block 2020-23 subject to budget provisions. All other terms and conditions of revised LTC scheme of the State Govt. as applicable in DHBVN will remain un-changed.

However the LTC facility to the pensioners shall continue to be granted as per applicable State Govt. instructions dated 29/10/2009 based on age bracket of the pensioners.

The undertakings to be obtained (3 Nos.), format of application and procedures circulated by SE/Admn., DHBVN, Hisar vide letter dated 13/05/2009 are attached herewith as Annexure 1-5 of this communication which may be followed in letter and spirit in this regard pl.

This issues with the approval of the Whole Time Directors of DHBVN.

DA/Annexure: 1 to 5


Financial Adviser/Hqs
DHBVN, Hisar

CC:-

1. SPS to CMD, DHBVN, Hisar for kind information of the CMD.
2. SPS to Director, Projects/Operations for kind information of Directors.
3. The Company Secretary, DHBVN, Hisar.
4. The Chief Financial Officer, DHBVN, Hisar.
5. The SE/IT, DHBVN, Hisar for uploading the circular on the Nigam website, pl.

UNDERTAKING

It is hereby undertaken that:

- (a) I am eligible to draw the benefit promised by the scheme put in place vide memo: 13/19/2008-2SII dated 18.5.2009.
- (b) My entitled family members, including the spouse, who is in the employment of Government of Haryana, and who is also eligible to draw the benefit promised by the scheme put in place vide memo no: 13/19/2008-2SII dated, 18.5.2009 shall not avail the benefit promised by the scheme put in place vide memo no: 13/19/2008-2SII dated 18.5.2009 separately for the current block of four years regulating the LTC.

or

My entitled family members, including the spouse, who is in the employment under the Central Government or any other State Government or under any other organisation/institution/body, etc, wholly or substantially owned or controlled by the Central Government or any State Government shall not avail of the facilities of LTC from their employer in whatever form it is extended to him/her by their such respective employer.

Name/designation/signature of the concerned employee

Countersigned

Name/designation/signature of the spouse of the concerned employee

[Strike off whatever portion is not applicable]

UNDERTAKING

It is hereby undertaken that:

1. I am eligible to draw the benefit promised by the scheme put in place vide memo: 13/19/2008-2SH dated 18.5.2009.
2. None amongst my entitled family members, including the spouse, is either in service of Government of Haryana or in service under the Central Government or any other State Government or under any other organisation/institution/body, etc., wholly or substantially owned or controlled by the Central Government or any State Government.

Name/designation/signature of the concerned employee

Countersigned

[Strike off whatever portion is not applicable]

Undertaking

It is hereby undertaken that:

1. I am eligible for availing one month's salary in lieu of LTC for the block 2020-23 in terms of instructions applicable in DHBVN.
2. I have not availed the said facility for the current block earlier.
3. The payment made by DHBVN on account of one month's salary in lieu of LTC for the block year 2020-23 will be recovered from my pay/pension/other dues etc. in case of any instructions/clarifications from the State Govt. contrary to the payment made to me in this regard.

Name/Designation/Signature of the concerned employee

Countersigned

1. Name of Applicant:
(आवेदनक का नाम)
 2. Father's/Husband's Name:
(पिता/पति का नाम)
 3. Designation of the Applicant:
(आवेदनक का पद)
 4. Name of the Branch:
(विभाग/कार्यालय)
 5. Pay Head of the Applicant:
(आवेदनक का पे-हेड)
 6. Bank A/c No of the Applicant:
(आवेदनक का बैंक खाता नं०)
 7. Date of Retirement:
(आवेदनक की सेवानिवृत्ति की तिथि)
 8. Whether the spouse is working or not
(क्या आवेदनक का पति या पत्नी कार्यरत है) Yes/ No
(हाँ/नहीं)
- If yes, then enclose the following:
(यदि हाँ तो निम्नलिखित संलग्न करें :-)
- a) undertaking in respect of the instruction in memo no: 13/19/2008-25, dated 18.5.2008 (duly signed by both).
(हाँ- कार्यकाल 13/19/2008-25 दिनांक 18.5.2008 में निर्देशों के तहत से प्रति एकम पदों द्वारा हस्ताक्षरित अंतरदेयिका)
 - b) Original Certificate duly attested by the concerned department/office of the spouse.
(हाँ- पति या पत्नी को संबंधित विभाग/कार्यालय द्वारा सचिवालय में प्रमाणित करें)
- If no, then enclose the undertaking only (duly signed by the applicant only).
(यदि नहीं तो आवेदनक द्वारा हस्ताक्षरित अंतरदेयिका संलग्न करें)
9. Contact No of the Applicant
(आवेदनक का फोन नम्बर)

Date:

Signature of Applicant
(आवेदनक की हस्ताक्षर)



Dakshin Haryana Bijli Vitran Nigam

**Office of the General Manager/Administration,
(Human Resources-II)**

Vidyut Sadan, Vidyut Nagar, Hisar (Haryana)

Ph. No. 01662-223078 Fax No. 01662-223108

To

1. All CGMs/GMs in DHBVN.
2. CGM/Accounts/FA (HO)/FA&CAO (MM)/CA, DHBVN, Hisar.
3. Company Secretary, DHBVN, Hisar.
4. DGM/Legal DHBVN, Hisar.
5. All Dy. GMs in DHBVN.
6. All Sectional Heads in DHBVN.
7. AGM/NGE(HR-II) DHBVN Hisar
8. Manager/IR DHBVN, Hisar.
9. Asstt. Law Officers/Law officers in DHBVN.
10. Sr. Medical officer/Medical officer in DHBVN.

Memo No. Ch- 89 /NGE/Gen-100


Dated :- 13/05/2009

Subject:- New scheme of Leave Travel Concession for visiting Home Town and any place in India for the state Govt. employees.

In response to above instructions, a large number of request application of the employees for sanction of one month's salary in lieu of LTC/HTC are being received wherein, a lot of discrepancies have been noticed. Accordingly, it has been decided that while submitting an application in this regard, an employee must adhere to the following :-

1. The applications for claiming one month's salary in lieu of LTC/HTC must be sent through the office where the employee is working.
2. Since, the Head of Deptt. is competent to sanction LTC/HTC to the employees, so, it may be apprehensive that some employees might have got sanctioned LTC/HTC from the previous Head of Deptt. Therefore, in order to avoid any duplicacy, the DDO will certify on the application to the effect that the employee has not claimed LTC/HTC during the current block of four years i.e. 2008 to 2011, 2012 to 2015 and so on.
3. It may be certified if his/her spouse is in Govt. service or otherwise.
4. In case, his/her spouse is in service then it must be certified that he/she has not claimed LTC/HTC during the current block of four years from his/her department, for which a certificate of the Deptt. where the spouse is working is also required to be supplied by the employee.

This issues with the approval of Managing Director, DHBVN, Hisar.


Dy. General Manager/HR-II,
DHBVN, Hisar.