



OFFICE ORDER NO. 67 /GM/Admn.

Dated: 3 .05.2013

DHBVN is pleased to upgrade one post of XEN/Civil i.e. DGM/T&M, DHBVN, Hisar to that of SE/Civil with Head Quarter at Hisar alongwith the creation of the following posts for the supervision of all Civil Works in DHBVN at par with SE/Civil in UHBVN.


Sr. No.	Name of Post	No. of Post
1	Circle Supdt.;	1
2	CHD	1
3	D/Man	1
4	Sr. Scale Steno	1
5	UDC	1
6	LDC	1
7	Driver	1
8	Peon	2
Total		9

The Establishment expenditure involved shall be charged under Group Head - 75 Employee Cost.

Xen/Civil Works, DHBVN, Hisar & Estate Officer-cum-Xen/Civil, DHBVN, Hisar shall directly report to SE/Civil, DHBVN, Hisar and the administrative control of SE/Civil, DHBVN, Hisar will be with CE/PD&C, DHBVN, Hisar.

As a consequence of above up-gradation, the No. of sanctioned posts of XEN/Civil in DHBVN stands reduced to 2 nos. instead of 3 nos.

This issues in pursuance of the decision taken by the Board of Directors of DHBVN in its meeting held on 25.04.2013 against Agenda Item No.151.19.

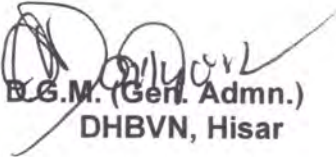

G.M./Administration
DHBVN, Hisar

Endst.No.Ch- 27 /GM/Admn./CS-161

Dated: 3.05.2013

Copy of the above is forwarded to the following for information and taking necessary action please: -

1. All C.G.M.s/GMs under DHBVN.
2. The C.G.M. (Accounts)/ (Audit)/(Finance)/(MM/PD&C), DHBVN, Hisar.
3. The Chairman, CGRF, DHBVN, Hisar.
4. The Company Secretary, DHBVN, Hisar w.r.t. his office Advice No.CS/Advice/BOD/3765 dated 29.04.2013.
5. The Chief Communication Officer, DHBVN, Hisar.
6. All D.G.Ms. including DGM (T&M)/(Monitoring)/Estate Officer-cum-D.G.M. (Civil) in DHBVN.
7. The D.G.M. (HR-I/HR-II/IR/Legal) in DHBVN.
8. The DGM/IT, DHBVN, Hisar for updating the same on DHBVN website.
9. All the Law Officers/Assistant Law Officers in DHBVN.
10. All Sectional Head at H.Q. at Hisar.


B.G.M. (Gen. Admn.)
DHBVN, Hisar

CC:-

1. Sr. PS to the Chairman & Managing Director, DHBVN, Hisar
2. Sr. PS to the Director (OP)/(Projects), DHBVN, Hisar
3. PA to CGM/HR & Admn. DHBVN, Hisar
4. PA to the GM/Admn., DHBVN, Hisar

for kind information please.