



**DAKSHIN HARYANA BIJLI VITRAN NIGAM LTD**  
(A Power Distribution & Retail Supply Utility, Govt. of Haryana)  
AN ISO 9001:2008 Compliant Utility, CIN:-U99999HR1999SGC034165  
Regd. Office: Vidyut Sadan, Vidyut Nagar, Hisar-125 005 (Haryana)  
☎-01662- 223439(O), (Fax) 01662-223108; www.dhbvn.org.in  
Email- seadmn@dhbvn.org.in usga@dhbvn.org.in

Memo No.Ch-43/SE/Admn./Gen-38/Vol-VIII

Dated: 20.03.2020

To

1. DGP-cum-Director/Vigilance, HPUs, Panchkula.
2. All CEs under DHBVN.
3. CTO, DHBVN, Hisar.
4. Chief Financial Officer, DHBVN, Hisar.
5. All SEs under DHBVN.
6. L.R./HPUs, Shakti Bhawan, Panchkula.
7. CAO/FA(HQ)/Chief Auditor/FA&CAO(MM)/FA&CAO(CBO), Hisar.
8. Controller of Stores, DHBVN, Hisar.
9. Chairman/CGRF, DHBVN, Hisar.
10. Company Secretary, DHBVN, Hisar.
11. Chief Communication Officer, DHBVN, Hisar.
12. All XENs under DHBVN:
13. All SDOs under DHBVN.
14. All Sr. Medical Officers/Medical Officers in DHBVN.
15. All Under Secretaries in DHBVN.
16. All Sectional Heads with Headquarter at Vidyut Sadan, Hisar.

**Subject: Advisory in view of prevention of CORONA VIRUS-COVID-19.**

This is with reference to the office note of L.R. HPUs, Panchkula office note dated 19.03.2020 received through the office of CMD, UHBVN & DHBVN on the above noted subject.

In this context, it is intimated that in view of the Advisory issued by the State Government for Health, Safety and well being of our employees and members of Public, Social Distancing and non essential traveling is indispensable for prevention of CORONA VIRUS (COVID-19). Non essential travel and social distancing are the key components which would be helpful in prevention and spread of current epidemic.

It is, therefore, requested to direct all the officers/officials under your control not to visit Head Office, DHBVN, Vidyut Sadan, Hisar as well as office of L.R., HPUs, Shakti Bhawan, Panchkula until or unless they are called by these offices, so as to prevent unnecessary inflow, which would go long way in prevention and spread of current epidemic. In urgent cases, officers/officials may discuss the matter telephonically or through Electronic Media.

This issues with the approval of the Chairman-cum-Managing Director, DHBVN.

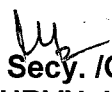
  
S.E./Administration  
DHBVN, Hisar

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Endst. No.Ch-43 /SE/Admn./Gen-66/Vol-XVII

Dated:20.03.2020

A copy of the above is forwarded to the SE/IT, DHBVN, Hisar with request to get the above instructions uploaded on Nigam's website please.

  
Under Secy. /Gen.Admn.  
DHBVN, Hisar

**Copy to:**

1. Sr. PS to the Chairman-cum-Managing Director, DHBVN, Hisar.
2. Sr. PS to the Director/Projects, DHBVN, Hisar.
3. Sr. PS to the Director/Operations, DHBVN, Hisar.
4. PA to the CE/HR & Admn., DHBVN, Hisar.