



DAKSHIN HARYANA BIJLI VITRAN NIGAM Ltd.
(A Power Distribution & Retail Supply Utility, Govt. of Haryana)
AN ISO 9001:2008 Compliant Utility, CIN:-U99999HR1999SGC034165
Regd. Office: Vidyut Sadan, Vidyut Nagar, Hisar-125 005 (Haryana)
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Memo No.Ch- III /SE/Admn./Gen-38/Vol-IV

Dated: 16 .01.2015

To

E-mail

1. All Chief Engineers in DHBVN.
2. CAO/Chief Auditor/FA(HQ)/FA/MM/FA&CAO(MM)/F&A(P&D), DHBVN, Hisar.
3. All Superintending Engineers in DHBVN.
4. Controller of Stores, DHBVN, Hisar.
5. SE/IT, DHBVN, Hisar for uploading the same on website.
6. Chairman, CGRF, DHBVN, Hisar.
7. All XENs in DHBVN.
8. Company Secretary, DHBVN, Hisar.
9. Chief Communication Officer, DHBVN, Hisar.
10. All Sr. Medical Officers/Medical Officers in DHBVN.
11. All Law Officers/Astt. Law Officers in DHBVN.
12. All SDOs in DHBVN.
13. All Sectional Heads with Head Quarter at Hisar.

Subject: Regarding release of retiral benefits on the date of superannuation.

It has been decided that all Head of Wings in Head Office Vidyut Sadan, DHBVN, Hisar will ensure that on the date of retirement, benefits of retirement in respect of retiring official/officer such as payment of Leave encashment and GPF in form of Cheque will be handed over to the retiree on the date of superannuation by Managing Director, DHBVN. On the same pattern, in Field offices of Nigam, it will be the responsibility of concerned SE & XEN to ensure that payment of above said retiral benefits in form of Cheque is handed over to retiree by them i.e. concerned SE or XEN as the case may be, on the date of superannuation.

This issues with the approval of Managing Director, DHBVN, Hisar for strict compliance in its letter and spirit.


S.E./Administration
DHBVN, Hisar

Copy to:

1. Sr. PS to MD, DHBVN, Hisar for kind information of W/MD, DHBVN please.
2. Sr. PS to MD, HVPNL, Shakti Bhawan, Panchkula.
3. Sr. PS to MD, UHBVN, Vidyut Sadan, Panchkula for kind information of MD/UHBVN please.
4. Sr. PS to MD, HPGCL, Urja Bhawan, Panchkula for kind information of MD/HPGCL please.
5. PS to Director/Operations, DHBVN, Hisar.

P.T.O.

- 6. PS to Director/Projects, DHBVN, Hisar.
- 7. PA to Chief Engineer/HR & Admn., DHBVN, Hisar.
- 8. PA to Chief Financial Officer, DHBVN, Hisar.



Memo No. Cr- III 18E/Admn/Gen-38V/4-V Date: 16.01.2015

To
 1. All Chief Engineers in DHBVN
 2. CAO/Chief Accounts Officer (Finance & Accounts) (P&S), DHBVN, Hisar
 3. All Superintending Engineers in DHBVN
 4. Controller of Stores, DHBVN, Hisar
 5. SE/IT, DHBVN, Hisar for uploading the same on website
 6. Chairman, GPF, DHBVN, Hisar
 7. All XENs in DHBVN
 8. Company Secretary, DHBVN, Hisar
 9. Chief Communications Officer, DHBVN, Hisar
 10. All Sr. Medical Officers/Medical Officers in DHBVN
 11. All Law Officers/Asst. Law Officers in DHBVN
 12. All SDOs in DHBVN
 13. All Sectional Heads with Head Quarters at Hisar

Subject: Retention of benefits on the date of superannuation

It has been decided that all cases of XENs in Head Office, Hisar, DHBVN, Hisar will ensure that on the date of retirement, benefits of retirement in respect of retiring official/officer such as payment of leave encashment and GPF in form of Cheque will be handed over to the retiree on the date of superannuation by Managing Director, DHBVN. On the same pattern, in Field offices of Hisar, it will be the responsibility of concerned SE & XEN to ensure that payment of above said retiring benefits in form of Cheque is handed over to retiree by their for concerned SE or XEN as the case may be, on the date of superannuation.

This issue with the approval of Managing Director, DHBVN, Hisar for their completion in its letter and spirit.

Sd/- Administration
 DHBVN, Hisar

- Copy to:
- 1. Sr. PS to MD, DHBVN, Hisar for kind information of WARD, DHBVN please.
 - 2. Sr. PS to MD, HVRNL, Ghaziabad, Panchkula.
 - 3. Sr. PS to MD, UHBVN, Vijay Badli, Panchkula for kind information of MDUHBVN please.
 - 4. Sr. PS to MD, HRGL, Uda Bhawan, Panchkula for kind information of MDHRGL please.
 - 5. PS to Director/Operations, DHBVN, Hisar.