

DAKSHIN HARYANA BIJLI VITRAN NIGAM LTD.

From

The Genl. Manager/HR&Admn.,
DHBVNL, Hisar.

To

1. All Chief Engineers/Genl. Managers in DHBVNL.
2. All Superintending Engineers(including COS) in DHBVNL
3. Legal Remembrancer, HVPNL,Panchkula
4. The S.E./Admn., HVPNL, Panchkula.
5. The S.E./Admn.,UHBVNL,Panchkula
6. The CAO/C.A./FA(HQ), DHBVNL, Hisar.
7. All XENs.(including Dy.Secy./Estate officer)in DHBVN
8. All Under Secretaries/Admn. Officers in DHBVNL.
9. All Sectional Heads in Nigam HQ. Offices at Hisar.

Memo No.Ch. 11 /Reg-26.

Dated:- 18.11.2003

Subject:- Raising of qualifications in Recruitment and Promotion Policy of Class-IV posts – Amendment of date of application

As per decision taken by the Board of Directors in their meeting held on 11.12.2002, the minimum qualification for appointment to Class-IV posts, such as, Peons/ Chowkidars/Malis etc. has been fixed as Matriculation with Hindi/Sanskrit vide Notification No.16/Reg.26/SE/Admn. dated 31.12.2002 circulated vide Memo No. Ch.-4/Reg-26 dated 31.12.2002. This amendment was made effective from the date of decision of the Board of Directors i.e. 11.12.2002.

It has now been decided that the revised instructions/qualification would be applicable to the candidates/ officials who are recruited after 27.08.2002 in order to maintain uniformity with HVPNL. However, the employees who are already in the service of Nigam as on 27.08.2002 would continue to be governed by the previous policy/instructions issued from time to time prior to 27.8.2002, for the purpose of their departmental promotion.

Accordingly, the Recruitment & Promotion Policy notified vide Notification No.16/Reg-26/SE/Admn. dated 31.12.2002 may be read with the above amendment.

These issues in pursuance of the decision taken by the Board of Directors, DHBVNL in its meeting held on 30.10.2003 (**Agenda item No.14**).

**Genl.Manager/HR&Admn.
DHBVNL, Hisar.**

CC to

- i) SPS to MD, DHBVNL,Hisar
- ii) SPS to Director(Projects),DHBVN,Hisar
- iii) PS to Director(Operations), DHBVNL,Hisar
- iv) PA to GM/HR&Admn., DHBVNL,Hisar
- v) Steno to SE/Admn., DHBVNL,Hisar
- vi) Com.Secy,DHBVNL, Hisar w.r.t. his advice No. CS/Advice /BOD/ 922 dt.06.11.2003.

DAKSHIN HARYANA BIJLI VITRAN NIGAM LTD.

From

The S.E./Administration,
DHBVNL, Hisar.

To

1. All Chief Engineers in DHBVNL.
2. All G.Ms in DHBVNL.
3. CAO/C.A./FA(HQ)/FA&CAO(MM), DHBVNL, Hisar.
4. All S.Es/Xens in DHBVNL.
5. S.E./Administration, HVPNL, Panchkula.
6. S.E./Administration, UHBVNL, Panchkula.
7. Legal Remembrancer, Power Utilities Panchkula.
8. The Controller of Stores, DHBVNL, Hisar.
9. All Under Secretaries/Admn. Officers in DHBVNL.
10. Manager (PR/IR), DHBVNL, Hisar.
11. All Sectional /Heads in the office of S.E./Administration.

Memo No.Ch.4/Reg-26

Dated:- 31.12.2002

Subject:- Proposal for amendment in qualification in Recruitment and Promotion Policy of Class-IV category i.e. Peon/ Chowkidars/ Malis etc.

A copy of Notification No. /REG-26/SE/Admn. dated 31.12.2002 containing amendment in qualification in Recruitment and Promotion Policy of Class-IV category i.e. Peon/ Chowkidars/ Malis etc. is sent herewith for information and necessary action.

The above decision/Notification have been approved by the Board of Directors in its meeting held on 11.12.2002.

DA/As above.

**Under Secretary/Gen.,
DHBVNL, Hisar.**

CC:

1. Sr. P.S. to M.D. DHBVNL, Hisar.
2. PS to Director (OP)/Projects, DHBVNL, Hisar.
3. PA to GM/HR & Admn. DHBVNL, Hisar.
4. Steno to S.E./Administration, DHBVNL, Hisar.
5. Company Secretary, DHBVNL, Hisar w.r.t. his advice vide No.CS/ Advice/ BOD/ 715 dt. 18.12.2002.

DAKSHIN HARYANA BIJLI VITRAN NIGAM LTD.

NOTIFICATION

31st December, 2002

No. 16 /REG- 26/SE/Admn. In exercise of powers conferred by Clause-C of Section-79 of the Electricity (Supply) Act, 1948 read with Haryana Electricity Reforms Act, 1997 and all other enabling powers in this behalf, the Dakshin Haryana Bijli Vitran Nigam Ltd., hereby makes the following amendments/ /substitutions/additions in Clause-31 & 32 (a) of the Recruitment and Promotion Policy issued vide Office Order No.891/NGE-26/Loose-17 dated 07.10.1978 read with Office Order No.194/REG-29/Loose dated 13.06.1995 and subsequent amendments issued from time to time. The minimum qualifications for appointment to the posts of Chowkidars/Mali/Peons etc. would henceforth with be as under:-

- A) 1. "A person having minimum qualification of Matric shall be eligible for appointment as Chowkidar/ Mali/ Peon etc.
2. Passed Hindi/ Sanskrit upto Matric
3. Age as per Govt./Nigam's instructions from time to time."
- B) It has also been decided that the cadre of Mali shall be a diminishing cadre and accordingly the existing posts of Mali shall be abolished on vacancy arising on any account.

The above amendments/ /substitutions/ additions have been approved by the Board of Directors of DHBVNL in its meeting held on 11.12.2002.

**S.E./Administration,
DHBVNL, Hisar.**

