

DAKSHIN HARYANA BIJLI VITRAN NIGAM LIMITED

NOTIFICATION

15th March 2004

No. 29 /REG-14/SE/Admn. In exercise of powers conferred under Clause-C of Section-79 of the Electricity (Supply) Act, 1948 read with Haryana Electricity Reforms Act, 1997 and all other enabling powers in this behalf, the Dakshin Haryana Bijli Vitran Nigam Limited is pleased to make the following amendments/additions in Sub-Regulation 2.1.1(a) of Regulation 2.1 in the Recruitment and Promotion Policy of Non Gazetted Technical Staff (as applicable to DHBVNL) notified vide erstwhile HSEB Notification No.27/REG-119 dated 10.10.1988 read with Notification No.14/REG-21/SE/Admn. dated 05.12.2002 issued by DHBVNL, regarding qualifications for filling up the posts of direct recruitment of Shift Attendants:-

Sub-Regulation No.	Provision now provided in the Policy
2.1.1(a)	50% posts will be filled up by direct recruitment out of the persons having minimum qualifications as Matric with two years ITI course in Electrician/ Electronic Wireman Trade with working knowledge of Computer. A person so recruited will be on training as a Shift Attendant for a period of one year at a fixed pay allowed by the Nigam from time to time. On successful completion of training, he will be placed in regular scale of Shift Attendant.

This issues in pursuance of the decision taken by the Board of Directors, DHBVNL, in its meeting held on **26.02.2004 (Agenda Item No.19)**.

**S.E./Administration
DHBVNL, Hisar**

Endst.No.Ch- 5 /REG-21 /SE/Admn.

Dated 15.03.2004

Copy of the above is forwarded to the following for information and necessary action:-

1. All General Managers/ Chief Engineers in DHBVNL.
2. Legal Remembrancer, HVPNL, Panchkula
3. All Superintending Engineers (including COS, Hisar) in DHBVNL
4. CAO/CA/FA(HQ)/FA&CAO(MM),DHBVNL, Hisar.
5. Company Secretary, DHBVN,Hisar w.r.t.his advice bearing No.CS/Advice/BOD-979 dated 08.03.2004.
6. SE./Admn., HVPNL, Panchkula
7. SE./Admn., UHBVNL, Panchkula
8. All Executive Engineers (including Dy.Secy./T&M & Estate Officer) in DHBVNL.
9. All Under Secretaries/Administrative Officers in DHBVNL.
10. Manager/PR/IR, DHBVNL, Hisar.
11. All Sectional Heads in DHBVNL Headquarters at Hisar.

**Under Secretary/General,
DHBVNL Hisar**

CC to:-

- i) SPS to MD, DHBVNL, Hisar
- ii) SPS/PS to Director(Projects)/(OP),DHBVNL, Hisar
- iii) PA to GM(HR&Admn.), DHBVNL, Hisar
- iv) Steno to SE(Admn.), DHBVNL, Hisar.

DAKSHIN HARYANA BIJLI VITRAN NIGAM LIMITED

NOTIFICATION

12th January 2006

No.46 /**REG-21/SE/Admn.** In exercise of powers conferred under Clause-C of Section-79 of the Electricity (Supply) Act, 1948 read with Haryana Electricity Reforms Act, 1997 and all other enabling powers in this behalf, the Dakshin Haryana Bijli Vitran Nigam Ltd. hereby makes the following amendments in Regulation 2.1.1 of the Recruitment and Promotion Policy of Non-Gazetted Technical Staff (as applicable to DHBVNL) notified vide erstwhile HSEB Notification No. 27/REG-119 dated 10.10.1988 read with notification No.60/REG-137 dated 14.03.1990, notification No.14/REG-21/SE/ Admn. dated 05.12.2002, Notification No.35/REG-21/ SE/Admn dated 23.06.2004 and Notification No.41/REG-21/SE/Admn. dated 16.11.2005:-

2.1 Shift Attendants:-

2.1.1(a) 100% posts of Shift Attendants will be filled up by direct recruitment from amongst the persons having minimum qualifications as Matric with 2 years ITI Certificate /Course in Electrician/ Electronics/Wireman Trade with knowledge of computer and should have undertaken training from a Govt. approved institute for a period of at least of 3 months covering following topics as part of course/ training and Hindi upto Matric standard.:-

- i) Computer fundamentals.
- ii) Knowledge of Operating Systems.
- iii) Operation of Internet
- iv) MS Office.

The above Notification supersedes all the previous orders/ instructions issued by the erstwhile HSEB/Nigam from time to time in this regard.

This issues in pursuance of the decision taken by the Board of Directors of DHBVNL in their meeting held on 28.12.2005.

**S.E./Administration,
DHBVNL, Hisar.**

Endst. No.Ch.45/REG-21

Dated: 12.01.2006

A copy of the above is forwarded to the following for information:-

1. All GMs/C.Es in DHBVNL.
2. The CAO/FA(HQ)/C.A./FA&CAO(MM), DHBVNL, Hisar.
3. All S.Es in DHBVNL.
4. The Company Secretary, DHBVNL, Hisar
5. All Sr. Accountants Officers in DHBVNL.
6. All Xens./Dy. Secy.(T&M)/Estate Officer-cum-Xen.Civil, under DHBVNL.
7. All Administrative Officers and Under Secretaries in DHBVNL.
8. All Sectional Heads in SE/Admn. DHBVNL, Hisar.

**Under Secretary/Gen.
DHBVNL, Hisar**

CC to:

1. Sr. P.S. to Chairman, Power Utilities, Shakti Bhawan, Sector-6, Panchkula.
2. Sr. P.S. to Managing Director, DHBVNL, Hisar
3. Sr. P.S. to Director (OP), DHBVNL, Hisar
4. PS to Director (Projects), DHBVNL, Hisar
5. PA to GM/HR & Admn. DHBVNL, Hisar
6. PA to S.E.(Administration), DHBVNL, Hisar

DAKSHIN HARYANA BIJLI VITRAN NIGAM

NOTIFICATION

20th October 2006

No. 82 /REG-21/SE/Admn. In exercise of power conferred under Clause-C of Section-79 of the Electricity (Supply) Act, 1948 read with Haryana Electricity Reforms Act, 1997 and all other enabling powers in this behalf, the Dakshin Haryana Bijli Vitran Nigam hereby makes the following amendments in Regulation 2.1.1 of Recruitment and Promotion Policy of Non-Gazetted Technical Staff (as applicable to DHBVN) notified vide erstwhile HSEB Notification No.27/REG-119 dated 10.10.1988 read with Notification No.60/REG-137 dated 14.03.1990, No.14/REG-21/SE/Admn. dated 05.12.2002, No.35/REG-21/SE/Admn. dated 23.06.2004, No.41/REG-21/SE/Admn. dated 16.11.2005 and Notification No.46/REG-21/SE/Admn. dated 12.01.2006.

2.1 Shift Attendants:-

- (I) 100% posts will be filled up by direct recruitment from amongst the persons having minimum qualification as Matric with 2 years ITI Course in Electrician/Electronic/Wireman Trade with knowledge of computer & should have a training from a Govt. approved institute for a period of at least of 3 months covering following topics as part of course/Training and Hindi upto Matric standard:-
 - (i) Computer fundamentals.
 - (ii) Knowledge of Operating Systems.
 - (iii) Operation of Internet/E-Mail.
 - (iv) MS Word/Excel/Power Point.
 - (a) In the first instance the selected candidate(s) will be engaged as Shift Attendant (Helper) on contractual basis on fixed salary of Rs.4,000/- (Rupees Four thousand only) per month including all statutory payments for a period of 2 years. The competent authority may terminate the services of Shift Attendant (Helper) without notice, if his work and conduct during the contractual period, is not found satisfactory.
 - (b) After completion of 2 years satisfactory performance on contract basis, the candidate(s) will be further engaged as Shift Attendant (Trainee) for another period of 2 years on contractual basis on fixed salary of Rs.6000/- (Rupees Six thousand only) per month including all statutory payments. The competent authority may terminate the services of Shift Attendant (Trainee) without notice, if his work and conduct during the training period is not found satisfactory.
 - (c) On completion of 2 years satisfactory training as Shift Attendant (Trainee), the candidates will require to pass the written test and selected candidate(s) will be appointed as Shift Attendant on regular basis in the present pay scale of Rs.4000-100-4800 E.B.-100-6000 or allowed by the Nigam from time to time.
- (II) The terms and conditions of recruitment of Shift Attendant (Helper) on contractual basis and Shift Attendant (Trainee) on contractual basis will be as under:-
 - i) The selection criteria for filling up the post of Shift Attendant (Helper) shall be decided by the committee to be constituted for the purpose.
 - ii) The seniority as Shift Attendant shall be as per the merit list of the written test on the basis of which Shift Attendant (Trainee) shall be selected for Shift Attendant on regular basis.

- iii) The service benefits like pension etc. shall commence from the date of joining as Shift Attendant on regular basis. During the contractual period, the employees would be entitled for casual and medical leave only and not any other form of leave.

The above notification supersedes all the previous orders/instructions issued by the erstwhile HSEB/Nigam from time to time in this regard.

This issues in pursuance of the decision taken by the Board of Directors of DHBVN in their meeting held on 03.10.2006.

**S.E.(Administration)
DHBVN, Hisar**

Endst.No.Ch.60/Reg-21

Dated:20.10.2006

A copy of the above is forwarded to the following for information: -

1. All G.Ms./C.Es. in DHBVN.
2. S.E.(Admn.), HVPN/UHBVN.
3. The CAO/FA(HQ)/CA/FA & CAO(MM), DHBVN, Hisar.
4. All S.Es. in DHBVN.
5. The Company Secretary, DHBVN, Hisar.
6. All Sr. Accounts Officers in DHBVN.
7. All Xens/Dy. Secy.(T&M)/Estate Officer-cum-Xen(Civil) under DHBVN.
8. All Administrative Officers and Under Secretaries in DHBVN.
9. All Sectional Heads in S.E./Admn., DHBVN, Hisar.

**Under Secretary (General)
DHBVN, Hisar**

CC to: -

1. Sr. P.S. to Chairman, Power Utilities, Shakti Bhawan, Sector-6, Panchkula.
2. Sr. P.S. to Managing Director, DHBVN, Hisar.
3. Sr. P.S. to Director (OP), DHBVN, Hisar.
4. P.S. to Director (Projects), DHBVN, Hisar.
5. P.A. to G.M./HR & Admn., DHBVN, Hisar.
6. P.A. to S.E.(Administration), DHBVN, Hisar.

DAKSHIN HARYANA BIJLI VITRAN NIGAM LTD.

NOTIFICATION

The 5th December, 2002

No.14 **REG-21 /SE/Admn.** In exercise of powers conferred under Clause-C of Section-79 of the Electricity (Supply) Act, 1948 read with Haryana Electricity Reforms Act, 1997 and all other enabling powers in this behalf, the Dakshin Haryana Bijli Vitran Nigam Ltd. hereby makes the following amendments/substitutions/additions in the revised Recruitment and Promotion Policy of Non-Gazetted (Technical) Staff notified vide erstwhile HSEB Notification No. 27/REG-119 dated 10.10.1988 and No.60/REG-137 dated 14.03.1990 read with subsequent amendment as under:-

Provision contained in the existing recruitment and promotion policy		Provision now approved by the Board of Directors in the policy.	
2.1	<u>SHIFT ATTENDANTS:</u> (Rs.800/1150) (New Scale 4000/6000)	2.1	No Change
2.1.1	These posts will be filled up by direct recruitment out of the persons having minimum qualification as Matric with two years ITI course in Electrician/ Electronic Wireman Trade. A person so recruited will be on training as a Shift Attendant for a period of one year at a fix pay allowed by the Board from time to time. On successful completion of training, he will be placed in regular scale of Shift Attendant.	2.1.1	a) 50% instead of 100% will be filled up by direct recruitment out of the persons having minimum qualification as Matric with two years ITI course in Electrician/ Electronic Wireman Trade. A person so recruited will be on training as a Shift Attendant for a period of one year at a fix pay allowed by the Board from time to time. On successful completion of training, he will be placed in regular scale of Shift Attendant. b) 50% Posts will be filled up by transfer from existing ALMs who fulfill the requisite qualification as laid in the policy under para 2.1.1(a) above provided the official(s) opt to come to this cadre. His seniority will be fixed from the date of selection in the cadre of SA. His pay as ALM will be protected if he is drawing more than initial of scale of Shift Attendant. c) In case vacancy of Shift Attendant still exists even after transfer from existing ALMs then balance post(s) shall be filled up by promotion on seniority-cum-merit basis from the existing RWMs who fulfill the requisite qualification laid in the policy under para 2.1.1(a) above provided the official(s) opts to come to the cadre of Shift Attendant.

			If any RWM is drawing higher pay than the initial of scale of Shift Attendants, then on promotion his pay will be protected.
2.1.2	The seniority of this category shall be maintained at Circle level as here-to-fore.	2.1.2	No Change

The above amendments/additions/substitutions have been approved by the Board of Directors of DHBVNL in its meeting held on 25.11.2002 (Agenda Item No19). This will come into force with immediate effect.

**S.E./Administration,
DHBVNL, Hisar.**

Endst. No.Ch. 4 /REG-21 /SE/Admn

Dated:- 05.12.2002

A copy of the above is forwarded to the following for information and necessary action:-

1. All G.Ms in DHBVNL.
2. All Chief Engineers in DHBVNL.
3. All S.Es/Xens. in DHBVNL./ S.E./Admn. UHBVNL, Panchkula.
4. Legal Remembrancer/S.E./Admn., HVPNL, Panchkula.
5. Controller of Stores, DHBVNL, Hisar.
6. CAO/C.A./FA(HQ), DHBVNL, Hisar.
7. All Under Secretaries/Admn. Officers in DHBVNL.
8. Dy. Secretary (T&M)/Estate Officer-cum-Xen. Civil, DHBVNL, Hisar.
9. All Sectional Heads in the office of S.E./Admn. DHBVNL, Hisar.
10. Company Secretary, DHBVNL, Hisar w.r.t. his Advice No.CS/ Advice/ BOD/ 691dt. 27.11.2002.

**Under Secretary/Gen.,
DHBVNL, Hisar.**

CC to:-

1. Sr. P.S. to M.D. DHBVNL, Hisar.
2. PS to Director (Projects)/Operation, DHBVNL, Hisar.
3. PA to GM/HR & Admn. DHBVNL, Hisar.
4. PA to SE/Admn. DHBVNL, Hisar.