

**DAKSHIN HARYANA BIJLI VITRAN NIGAM**  
**B-Block Vidyut Sadan, Vidyut Nagar, Hisar**

**Memo No.**                      **/SE/Admn.**    **Dated:-**                      **2006**

From

The S.E.(Administration)  
DHBVN, Hisar

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject:- Offer of Appointment as Member-1 of the Forum for Redressal of grievances of the Consumers of DHBVN.**

With reference to your application for appointment to the post of Member-1 of Forum for the Redressal of grievances of the Consumers of DHBVN against Advertisement No.2/2006 dated 13.04.2006 issued by Uttar Haryana Bijli Vitran Nigam, Panchkula you are hereby offered a post of Member-1 in the scale of Rs.15950-450-20000 with usual allowances as admissible to the officer in the Government of Haryana of the equivalent post.

2. Your appointment is subject to the following conditions:-

- i) You will hold office for a term of three years or upto the age of 65 years whichever is earlier and shall not be eligible for reappointment.
- ii) You will not hold any office of profit/political office during this period and nor shall you engage in overt/covert political activity.
- iii) The DHBVN may by order remove you from office if you-
  - a) have been adjudicated insolvent;
  - b) have been convicted of an offence which involves moral turpitude;
  - c) have become physically or mentally incapable of acting as a Member;
  - d) have acquired such financial or other interest as is likely to affect prejudicially your functions as a member;
  - e) have so abused your position as to render your continuance in office prejudicial to the public interest;
  - f) have been guilty of proven misbehaviour;
- iv) Provided that you shall not be removed from your office on any ground specified in clauses (d), (e) and (f) above unless the Chairperson of the Commission, on a reference being made to him in this behalf by the DHBVN, has on an inquiry, held that you ought on such ground or grounds be removed.
- v) You actually possess and will produce all original certificates in support of your educational/ professional qualification.
- vi) There is nothing against you which may render you un-suitable/ un-eligible for Nigam's service on verification of your character and antecedents later on. In case anything adverse is found against you on verification of character & antecedents your appointment shall be terminated without any notice;
- vii) You are not a dismissed Govt./Public Servant or a person convicted of an offence involving moral turpitude;
- viii) You have only one living wife unless you are a bachelor or exempted under any personal law applicable to you;

3. In the event the post of the Chairperson falls vacant, the senior most Member will act as Chairperson till such time a regular incumbent is appointed.

4. You may relinquish the office by giving in writing to the Management/DHBVN, a notice not less than one month or by paying one month salary in lieu thereof.
5. In all other matters, not specified in this letter you shall be governed by the Electricity Act-2003 and HERC Regulations called as the Haryana Electricity Regulatory Commission (Guide lines for Establishment of Forum for Redressal of the grievance of the Consumers) and (ombudsman) Regulation-2004 as amended from time to time and other regulations as applicable to the service of Nigam.
6. If you are a retired person the gross deduction of gross amount of pension including any commuted portion of pension thereof shall be made as per rules applicable to the Haryana Government Employee.
7. The DHBVN may, in consultation with the Chairperson of the Commission, suspend you in respect a reference has been made to the Chairperson of the Commission under, sub regulation (2) until the DHBVN has passed an order on receipt of the finding of the Chairperson of the Commission, on such reference.
8. If you failed to attend three consecutive meetings of the Forum without any valid reasons and prior permission of your appointing authority, you shall forthwith cease to be the Chairperson of the forum.
9. In case you are willing to accept the appointment on the terms and conditions as specified above and those applicable to the service, you should signify your acceptance to this office immediately latest by 11.08.2006 through courier/Fax on No. 01662-220801 failing which the offer made above will be treated as cancelled.
10. In case you accept the offer of appointment, you should report to Superintending Engineer/Admn. DHBVN, Hisar on any working day between 9.00 A.M. to 5.00 P.M. after obtaining medical fitness certificate with regard to chronic disease from the Chief Medical Officer, Hisar. All the documents mentioned at Para-11 below be submitted at the time of joining, failing which you shall not be allowed to join.
11. The following documents should be submitted in the office of S.E./Administration, (HR-1) DHBVN, Hisar at the time of your joining. However, the offer of appointment is subject to the submission of documents when found in order:-
  - i) All original certificates/documents in support of your academic/professional qualifications.
  - ii) Original Matriculation Certificate in support of your date of birth and original certificate in support of passing Hindi upto Matric standard.
  - iii) Affidavit duly attested by an Oath Commissioner, or any other authority authorized in this respect showing:-
    - a. That you are not a dismissed Govt./Public Servant or a person convicted of an offence involving moral turpitude.
    - b. That you have only one living wife/husband unless you are exempted by any personal law applicable to you or a bachelor or widower which may be specifically mentioned so.
  - iv) Medical Certificate of fitness granted by the Chief Medical Officer, Hisar.

Please acknowledge the receipt of this letter.

**DA/ Performa letter of acceptance.**

**S.E.(Administration)  
DHBVN, Hisar**

**Endst. No.**

**Dated:-**

Copy of the above is forwarded to the following for information & necessary action please:-

1. Chief Accounts Officer, DHBVN, Hisar
2. Chief Medical Officer, Distt. Hisar.

**S.E.(Administration)  
DHBVN, Hisar**

**CC to:-**

1. Sr. P.S. to Chairman, power Utilities, Panchkula, DHBVN, Hisar
2. Sr. P.S. to Managing Director DHBVN, Hisar

3. Sr.P.S./PS to Director (OP)/Projects, DHBVN, Hisar
4. PA to S.E.(Administration), DHBVN, Hisar

To

The S.E.(Administration)  
(HR-1 Section), Vidyut Nagar  
DHBVN, Hisar

Letter No. \_\_\_\_\_

Dated:

**SUBJECT:- OFFER OF APPOINTMENT AS MEMBER OF THE FORUM- ACCEPTANCE  
THEREOF.**

Sir,

Kindly refer to your office Memo No.....  
dated .....on the subject noted above.

I accept the offer of appointment for the post of member in the pay scale of  
Rs..... or as revised with allowances as may be granted by the  
Nigam from time to time on the terms and conditions as laid down in offer of appointment.

I further agree that my appointment shall be governed by the  
Electricity Act- 2003 & HERC Regulation as amended from time to time and other regulations as  
applicable.

Thanking you,

Yours faithfully

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