

DAKSHIN HARYANA BIJLI VITRAN NIGAM

Suto-motu disclosure under section 4 (1) (b) of the Right to Information Act-2005 for the year 2019-2020 in respect of office of the Chief Auditor, DHBVN, Vidyut Sadan, Vidyut Nagar, Hisar.

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Sr. No.	Particulars	Remarks
i	Introduction	Information may be obtained from respective Nodal Officer.
ii	Particulars of DHBVN, Functions and duties	
iii	Power and Duties of Officers and Employees	<ol style="list-style-type: none"> 1. Internal Audit of revenue and expenditure accounts of the Nigam. 2. Follow up of Audit Reports of RAO/CAG. 3. Coordinate on the matters relating to the Vidhan Sabha Committee on Public Undertakings (COPU) & PAC. 4. Ensuring implementation of overall policy of the Company relating to procedural aspect and internal control procedures & risk management aspects. 5. Advising field staff on internal audit procedure.
iv	The rules, regulations, instructions, manuals and records held under its control or used by its employees for discharging its functions	<p>Record of audit manual, Inspection Reports issued by the PAG, Haryana, C&AG reports, works audit reports, revenue audit report, special audit reports, NIT floated by this office etc.</p> <p>The Internal Audit Manual is available on the official website of DHBVN (www.dhbvn.org.in) and the same can be downloaded by using the following link:- "Employee corner > Employee Arena > DHBVN Accounts Budget, Cash & Bank, Costing & Internal Audit Manuals > Internal Audit Manual"</p>
v	Particulars of any arrangement that exists for consultation with, or representation by, the members of public in relation to the formulation of policy or administration thereof	Information may be obtained from respective Nodal Officer.
vi	A statement of the categories of documents that are held by or under the control of the Nigam	Information may be obtained from respective Nodal Officer.
vii	Board, Councils, Committees	Information may be obtained from respective Nodal officer.

viii	The names, designations and other particulars of the PIOs.	<p>Following authorities are designated as FAA & SPIO in respect of office of the Chief Auditor, DHBVN, Hisar.</p> <p style="text-align: center;"><u>List of FAA/ SPIO</u></p> <table border="1" data-bbox="673 450 1514 703"> <tr> <td data-bbox="673 450 995 566">FAA-Cum-Chief Financial Officer, DHBVN, Hisar</td> <td data-bbox="995 450 1201 566">01662 – 223402</td> <td data-bbox="1201 450 1514 566">cfo@dhbvn.org.in</td> </tr> <tr> <td data-bbox="673 566 995 703">SPIO-Cum-Chief Auditor, DHBVN, Hisar</td> <td data-bbox="995 566 1201 703">01662 - 223128</td> <td data-bbox="1201 566 1514 703">ceauditor@dhbvn.org.in</td> </tr> </table>	FAA-Cum-Chief Financial Officer, DHBVN, Hisar	01662 – 223402	cfo@dhbvn.org.in	SPIO-Cum-Chief Auditor, DHBVN, Hisar	01662 - 223128	ceauditor@dhbvn.org.in
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ix	Procedure followed in decision making process	Decisions are taken by the officers as per instructions and power mentioned in the manuals/regulations of the Nigam which may be obtained from SE/Admn., DHBVN, Hisar.						
x	Directory of officers	Information may be obtained from respective Nodal Officer.						
xi	Remuneration Details							
xii	The budget and plans							
xiii	Manners of execution of subsidy programmers and plans							
xiv	Concessions, permits or authorization							
xv	Norms of Functions	This office functions as per norms/directions issued by the Nigam's Management from time to time.						
xvi	Information in electronic form	The Internal Audit Manual is available on the official website of DHBVN (www.dhbvn.org.in) and the same can be downloaded by using the following link:- "Employee corner > Employee Arena > DHBVN Accounts Budget, Cash & Bank, Costing & Internal Audit Manuals > Internal Audit Manual"						
xvii	Facilities to citizens for obtaining information	Citizens may obtain information from the official website of DHBVN i.e. www.dhbvn.org.in and RTI Act-2005. However, specific information/details in this regard may be obtained from the concerned Nodal Officer.						
xviii	Other useful information	This office is located at Vidyut Sadan, Vidyut Nagar, Hisar. It's subordinates sections deal with Statutory Audit, Revenue Audit, Works Audit, Special Audits etc.						