

To

The SE/Admn  
DHBVN, Hisar.

Memo No Ch- 2298 / CON-31- Dated: 20-05-2020

Subject: Regarding Suo Motu Disclosure under section 4 (1)  
(b) of the RTI Act-2005.

Please refer to your office memo no. 61/SE/Admn/REG-57/Vol-XXXI dated 7-5-2020 vide which report/certificate has been asked for in respect of compliance of section 4 (1) (b) of the Right to Information Act.

In this regard, it is intimated that information/details related to Construction wing has been prepared and is being sent to the SE/IT DHBVN, Hisar for uploading on the Nigam's website (Copy attached). It is therefore certified that the compliance of section 4 (1) (b) of the RTI Act has been made by this office.

DA: As above.

*nk*  
Nodal Officer-cum-FAA  
(SE/Construction)  
DHBVN, Hisar.

Dated:

Endst. No.

The SE/IT DHBVN, Hisar with request to upload the information (Copy attached) on the Nigam's website, please.

*nk*  
Nodal Officer-cum-FAA  
(SE/Construction)  
DHBVN, Hisar.

Copy to:

The Chief Engineer/ PD&C DHBVN Hisar for information please.

# **DAKSHIN HARYANA BIJLI VITRAN NIGAM**

Suto Motu disclosure under section 4 (1) (B) of the Right to Information Act for the year 2019-2020 in respect of office of the SE/Const. Circle DHBVN, Vidyut Sadan, Vidyut Nagar, Hisar.

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i	Introduction	Information may be obtained from respective Nodal Officer.
ii	Particulars of DHBVN, Functions and duties	
iii	Power and Duties of Officers and Employees	SE/Const. Circle, DHBVN, Hisar is the cadre controlling authority of all employees upto the rank of ALM & LDC of field cadre & looks after all type of construction work, up gradation of newly 33kv S/Stns., shifting of 33kv Lines, replacement of damaged PTFs & shifting of existing 33kv lines.
iv	The rules, regulations, instructions, manuals and records held under its control or used by its employees for discharging its functions	All employees upto the rank of ALM & LDC of field cadre & looks after the all type of construction work of up gradation of newly 33kv S/Stns., lines & augmentation also.
v	Particulars of any arrangement that exists for consultation with, or representation by, the members of public in relation to the formulation of policy or administration thereof	Information may be obtained from respective Nodal Officer.
vi	A statement of the categories of documents that are held by or under the control of the Nigam	Records pertaining to creation of New 33 KV Sub Station line/Shifting of Power Transformer/Replacement of Existing 33 KV Line/11 KV Line and Augmentation of 33 KV Sub Stations, Work Order File & Establishment/Account Work of Employees Working under jurisdiction.
vii	Board, Councils, Committees	Information may be obtained from respective Nodal Officer.

viii	The names, designations and other particulars of the PIOs.	<p>Following officers are designated as FAA &amp; SPIO in respect of office of the SE/Const Circle DHBVN, Hisar.</p> <p style="text-align: center;"><b><u>List of FAA/ SPIO</u></b></p> <table border="1" data-bbox="687 600 1497 1240"> <tr> <td data-bbox="687 600 930 725">FAA-Cum-SE/Const. DHBVN, Hisar</td> <td data-bbox="930 600 1129 725">Sh. Mukesh Gupta, SE</td> <td data-bbox="1129 600 1321 725">80599-27171</td> <td data-bbox="1321 600 1497 725">seconstruction@dhbvn.org.in</td> </tr> <tr> <td data-bbox="687 725 930 869">SPIO-Cum-XEN Const. Divn. DHBVN, Hisar</td> <td data-bbox="930 725 1129 869">Sh. Anish Kumar, XEN</td> <td data-bbox="1129 725 1321 869">98124-52516</td> <td data-bbox="1321 725 1497 869">xenconsthisar.dhbvn.org.in</td> </tr> <tr> <td data-bbox="687 869 930 1012">SPIO-Cum-XEN Const. Divn. DHBVN, Sirsa</td> <td data-bbox="930 869 1129 1012">Sh. Anish Kumar, XEN</td> <td data-bbox="1129 869 1321 1012">805000592</td> <td data-bbox="1321 869 1497 1012">Xenconstsirsa1@dhbvn.org.in</td> </tr> <tr> <td data-bbox="687 1012 930 1155">SPIO-Cum-XEN Const. Divn. DHBVN, Bhiwani</td> <td data-bbox="930 1012 1129 1155">Sh. Anish Kumar, XEN</td> <td data-bbox="1129 1012 1321 1155">9812556100</td> <td data-bbox="1321 1012 1497 1155">Xenworksbhiani1@gmail.com</td> </tr> <tr> <td data-bbox="687 1155 930 1240">SPIO-Cum-XEN Const Divn. DHBVN</td> <td data-bbox="930 1155 1129 1240">Sh. B.K. Ranjan</td> <td data-bbox="1129 1155 1321 1240">80599-22323</td> <td data-bbox="1321 1155 1497 1240">dgmconstrwr@dhbvn.org.in</td> </tr> </table>	FAA-Cum-SE/Const. DHBVN, Hisar	Sh. Mukesh Gupta, SE	80599-27171	seconstruction@dhbvn.org.in	SPIO-Cum-XEN Const. Divn. DHBVN, Hisar	Sh. Anish Kumar, XEN	98124-52516	xenconsthisar.dhbvn.org.in	SPIO-Cum-XEN Const. Divn. DHBVN, Sirsa	Sh. Anish Kumar, XEN	805000592	Xenconstsirsa1@dhbvn.org.in	SPIO-Cum-XEN Const. Divn. DHBVN, Bhiwani	Sh. Anish Kumar, XEN	9812556100	Xenworksbhiani1@gmail.com	SPIO-Cum-XEN Const Divn. DHBVN	Sh. B.K. Ranjan	80599-22323	dgmconstrwr@dhbvn.org.in
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ix	Procedure followed in decision making process	Decisions are taken by the officers as per instructions and power mentioned in the manuals/regulations of the Nigam which may be obtained from CE/PD&C DHBVN Hisar, SE/Admn., DHBVN, Hisar & Nigam Management.																				
x	Directory of officers	Information may be obtained from respective Nodal Officer.																				
xi	Remuneration Details																					
xii	The budget and plans																					
xiii	Manners of execution of subsidy programmers and plans																					
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xv	Norms of Functions																					
xvi	Information in electronic form		Information may be obtained from respective Nodal Officer.																			

xvii	Facilities to citizens for obtaining information
xviii	Other useful information

➤ **Power and Duties of Officers and Employees:**

SE/Const. Circle, DHBVN, Hisar is the cadre controlling authority of all employees upto the rank of ALM & LDC of field cadre & looks after the all type of construction work of up gradation of newly 33kv S/Stns., lines & augmentation also.

However, the duties of technical subordinates i.e. JE-I, JE/ AFM/LM & ALM & Clerical staff, (Regular/Outsourced/Contractual) are as decided by the Nigam Management.

➤ **The rules, regulations, instructions, manuals and records held under its control or used by its employees for discharging its functions:**

Rules/Regulations/Instructions are framed/issued by the office of the CEPD&C DHBVN Hisar , SE/Admn. DHBVN, Hisar & Nigam Management, as the matter pertains to his office. The same has also been uploaded by the concerned office i.e. SE/IT, DHBVN, Hisar, on the website of the DHBVN i.e.,

**"www.dhbvn.org.in."**

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- The names, designations of the First Appellate Authority & SPIO Officers :

**List of FAA/ SPIO**

FAA-Cum-SE/Const. DHBVN, Hisar	Sh. Mukesh Gupta, SE	80599-27171	seconstruction@dhbvn.org.in
SPIO-Cum-XEN Const. Divn. DHBVN, Hisar	Sh. Anish Kumar, XEN	98124-52516	xenconsthisar.dhbvn.org.in
SPIO-Cum-XEN Const. Divn. DHBVN, Sirsa	Sh. Anish Kumar, XEN	805000592	Xenconstsirsa1@dhbvn.org.in
SPIO-Cum-XEN Const. Divn. DHBVN, Bhiwani	Sh. Anish Kumar, XEN	9812556100	Xenworksbiwani1@gmail.com
SPIO-Cum-XEN Const. Divn. DHBVN Rewari	Sh. B.K. Ranjan	80599-22323	dgmconstrwr@dhbvn.org.in

- Procedure followed in decision making process:

Decisions are taken by the officers following instructions and power mentioned in the manuals/regulations of the Nigam.

- Rest of the points doesn't relates to this office:

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**INFORMATION**  
**Under Section 4-1(b) RTI ACT 2005**

**2019-20**



has also been uploaded by the concerned office i.e. SE/IT, DHBVN, Hisar, on the website of the DHBVN i.e. "[www.dhbvn.org.in](http://www.dhbvn.org.in)".

- **The rules, regulations, instructions, manuals and records held under its control or used by its employees for discharging its functions:**

Rules/Regulations/Instructions are framed/issued by the office of the CE/PD&C DHBVN Hisar, SE/Admn. DHBVN, Hisar & Nigam Management as the matter pertains to his office.

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- **Procedure followed in decision making process:**