

Instruction No.
9A/2011/P&D

To

The Chief General Manager/OP., DHBVN, Delhi/Hisar.
All General Managers/OP & M&P under DHBVN.

Memo No.Ch-159/DD-169/Vol. II

Dated: 30.06.2011

Subject: Instruction regarding 9/11 M long PCC Poles.

The following instruction has been framed with regards to marking of poles by manufacturers, indexing of poles at site and reporting of breakage of poles

A. MARKING/MANUFACTURER'S IDENTIFICATION:

The poles shall be engraved with the help of stencil during manufacture, at a position so as to be easily read after erection.

1. Name of Manufacturing firm
2. Sr.No of pole, Date, Month and year of manufacture.
3. Working load of pole in Kg.
4. Purchaser's Name (Contractor's name in case of turnkey projects & self execution works).
5. Identification mark with red paint is to made at 1/6th height from butt end of pole, i.e. the depth upto which the pole is to be planted.
6. Further to distinguish between the poles erected against turnkey and departmental purchase, identification mark of the contractor, Tender Enquiry No. along with engraved marking declaring it to be property of Nigam shall be provided against turnkey purchase whereas, in case of departmental purchase, PO No of Nigam and identification of DHBVN shall be provided

B. Pole marking at site

1. On erection of poles by turnkey contractor, the marking of poles may be got done by the contractor with indelible paint, clearly specifying the name of

- feeder, Sr. No of pole, starting from S/Stn and with increasing count upto the end pole.
2. The marking of pole on the spur lines shall be done as 10/1,10/2,10/3 & so on and so forth (10 denotes the pole on main line from which spur starts and 10/1 denotes the first pole on spur line starting from 10th pole of main line)
 3. In case of existing poles, marking of poles may be completed within three months.

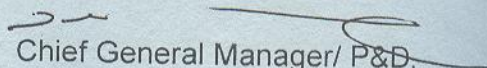
C:-Procedures to be followed for reporting the breakage of poles:-

The breakage of poles damaged due to natural calamities should invariably be reported by XEN/Op, Concerned to SE/Op & XEN/Mon on the following format:-

Name of feeder	Sr. No. of poles	Name of feeder Incharge	Name of S/Divn	Probable Causes of Breakage i.e. Improper plantation of poles, non provision of stay in proper direction, poor workmanship etc.)

The above report shall invariably be put up to Nigam's management. Further, on case to case basis, investigation about genuineness of above report, shall be got carried out as per the direction of Management. However, if the report is found to be fake, during such investigation, disciplinary action shall be taken against feeder incharge/SDO.

The above should be got noted from all concerned for meticulous compliance.


Chief General Manager/ P&D,
DHBVN, Hisar.

CC:

1. Sr. P.S. to Managing Director, DHBVN, Hisar for the kind information of the M.D., please.
2. Sr. P.S. to the Director (OP)/Projects, DHBVN, Hisar for the kind information of the Directors please.
3. CGM/Commercial/MM, DHBVN, Hisar.
4. G.M./IT, DHBVN, Hisar.
5. Chief Communication Officer, DHBVN, Hisar.
6. DGM/ Monitoring, DHBVN, Hisar.