

**DAKSHIN HARYANA BIJLI VITRAN NIGAM**

**Sales Instruction No. 8/2020**

From

Chief Engineer/Commercial,  
DHBVN, Hisar

To

All CEs/SEs/XENs/SDOs/OP,  
JEs-I, Incharge Sub Office, in DHBVN.

**Memo No. 8/SE/C/R-17/506/2020**

**Dated : 1/05/2020**

**Subject: Financial package by Government of Haryana and implementation thereof-payment by cash of the electricity bills.**

Please refer to Sales Instruction No. 02/2020 vide which acceptance of payment of electricity bills through cash during the period of ongoing lockdown has been stopped in DHBVN.

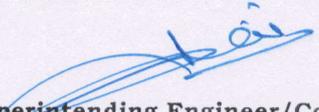
2. The matter has again been reconsidered in view of improvement in the situation in the state and it has been decided to open the cash counters under all 'Op' Circles except those in the Red Zone.

3. However, the following precautions shall be taken while opening of cash counters to avoid the spread of pandemic.

- (i) All cash counters should be sanitized on daily basis.
- (ii) Staff handling cash should wear mask.
- (iii) Hands should be sanitized frequently after exchange of currency.
- (iv) It shall be ensured that consumer also wear mask.
- (v) Social distancing norms should be followed i.e. Distance between two persons in the queue should be **two meters**. Marking be made on the ground to avoid crowding accordingly. All necessary arrangements be made by SDOs (Op) to avoid crowding of consumers.
- (vi) SDO (OP's) should ensure sufficient availability of sanitizer and mask.
- (vii) SDO (OP's) should arrange cash counting machine wherever required.
- (viii) Safe disposal of used masks should be ensured in the office.
- (ix) To avoid frequent ex-change of currency rounded off (on higher side) payments may be accepted against the electricity bills.
- (x) SEs (OP) are authorized to decide opening/closing of cash counters falling under containment Zone/Areas notified by District authority/Govt. of Haryana from time to time.

4. Sales Instructions No. 02/2020 stands amended to the above extent.

The above instructions should be brought to the notice of all concerned or careful and meticulous compliance with immediate effect.

  
**Superintending Engineer/Commercial  
For Chief Engineer /Commercial,  
DHBVN, Hisar.**